

A

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
May 9, 2023 6:00 pm
Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Council Meeting Minutes
 - April 25, 2023

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - ORRSC Committee Meeting January 12, 2023
 - Waterton Biosphere Newsletter
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox– Division 3
 - 2022 Annual FCSS Program Report
4. Councillor Harold Hollingshead - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Operations Report
 - Report from Public Works dated May 4, 2023
 - Public Works Call Log
- b) Christie Mines Road Discussion
 - Letters of Concern from Residents
 1. Kathryn Marsh
 2. Amanda Davidson
 3. Karla Breeze

2. Finance

3. Planning and Community Services

- a) Development Permit 2023-02 - Natural Resource Extraction Pit - Alberta Rocks
 - Report from Development Officer, dated May 3, 2023
- b) Road Closure Bylaw 1332-21 - 2nd & 3rd Reading
 - Report from Development Officer, dated May 3, 2023
- c) AES Report
 - Report for May 2023

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated May 4, 2023
- b) Lundbreck Gardeners Request for Pathway
 - Report from CAO, dated May 4, 2023

H. POLICY REVIEW

I. CORRESPONDENCE

1. For Action

- a) Seniors Week Declaration
 - June 5 – 11, 2023

- b) Minister's awards for municipalities
 - Deadline June 15, 2023
- c) Letter of Support – Cowley Lions Club
 - Draft Letter of Support

2. For Information

- a) Provincial Education Requisition Credit (PERC) program
 - Letter from Municipal Affairs, dated April 25, 2023
- b) Oldman Watershed Council Newsletter
 - May 2023

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Road Allowance Purchase Request – FOIP Sec 16.1.ii

L. ADJOURNMENT

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
APRIL 25, 2023**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 25, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Councillors Dave Cox, John MacGarva and Harold Hollingshead.

ABSENT Reeve Rick Lemire, Deputy Reeve Tony Bruder.

STAFF CAO Roland Milligan, Utilities & Infrastructure Manager David Desabrais, and Executive Assistant Jessica McClelland.

CAO Roland Milligan called the meeting to order at 6:00 pm.

A. ACTING DEPUTY REEVE

Due to the absence of Reeve and Deputy Reeve, as per Procedural Bylaw 1276-17, Section 6b, Council may appoint one of the Councillors to be Acting Reeve.

Councillor Harold Hollingshead 23/154

Moved that Councillor Dave Cox assume the chair as Acting Deputy Reeve for the meeting of April 25, 2023.

Carried

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 23/155

Moved that the Council Agenda for April 25, 2023 be amended to include:

- Municipal:
 - Appointment of Deputy Director of Emergency Management
- Action:
 - Letter of Support Pincher Creek Family Resource Centre
 - Pincher Creek Trade Show Discussion
- Closed Session:
 - Personnel – FOIP Sec 16.1.ii

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes – April 11, 2023

Councillor John MacGarva 23/156

Moved that the Committee Meeting Minutes of April 11, 2023 be approved as presented.

Carried

2. Council Meeting Minutes – April 11, 2023

Councillor Harold Hollingshead 23/157

Moved that the Council Meeting Minutes of April 11, 2023 be approved as presented.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 April 25, 2023

3. Special Council Meeting – April 19, 2023

Councillor John MacGarva 23/158

Moved that the Special Council Meeting minutes of April 19, 2023 be approved as presented.

Carried

E. UNFINISHED BUSINESS

F. BUSINESS ARISING FROM THE MINUTES

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1

2. Reeve Rick Lemire – Division 2

3. Councillor Dave Cox – Division 3

- Pincher Creek Regional Library
- Volunteer Appreciation Event
- Virtual Farmers Advocate

4. Councillor Harold Hollingshead - Division 4

- CUPE Negotiations
- Special Council Meeting
- Renewable Energy Landowner Consideration
- SPCA Annual Meeting

5. Councillor John MacGarva – Division 5

- Joint Health and Safety
- Climate Study
- Volunteer Appreciation Event
- Special Council Meeting
- Virtual Farmers Advocate
- Pincher Creek Regional Emergency Management Organization
- Lundbreck Concern – Fence at Skateboard Park

Councillor John MacGarva 23/159

Moved to accept the Committee Reports as information.

Carried

H. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Harold Hollingshead 23/160

Moved that Council receive the Operations report, which includes the call log, for the period April 5, 2023 to April 20, 2023 as information.

Carried

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b) Support for NRCAN Grant to Fund

Councillor John MacGarva 23/161

Moved that Council provide a signed letter of support to Alberta Southwest for the application to develop a Regional Energy Management Program in 2024.

Carried

2. Finance

3. Development and Community Services

a) Notice of Public Hearing and circulation of Bylaw No.2023-03 from MD of Ranchland No. 66 for Proposed Road Closure

Councillor Harold Hollingshead 23/162

Moved that Council receive the Public Hearing Notice and Bylaw No. 2023-03 from the MD of Ranchland as information.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Harold Hollingshead 23/163

Moved that in absence of Reeve Rick Lemire, Councillor John MacGarva be authorized to attend the MD's WCB Day of Mourning.

Carried

Councillor John MacGarva 23/164

Moved that Council receive for information, the Chief Administrative Officer's report for the period of April 7, 2023 to April 20, 2023.

Carried

b) Joint Funding 2023

Councillor John MacGarva 23/165

Moved that Council approve the administrative procedures and application form for the 2023 Joint Funding Committee as presented.

Carried

c) 2023 Budget Item Plow/Gravel Truck

Councillor Harold Hollingshead 23/166

Moved that Council direct administration that no Gravel/Plow Truck be purchased for 2023 or 2024 budget cycle,

AND THAT Unit 412 (Gravel/Plow Truck) be sent to Western Star for an estimate on repair costs.

Carried

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d) Appointment of Deputy Director of Emergency Management

Councillor John MacGarva 23/167

Moved that Council appoint Brian Millis as Deputy Regional Director of Emergency Management.

Carried

I. POLICY REVIEW

J. CORRESPONDENCE

1. For Action

a) Proposal from TNC Publishing Group

Councillor Harold Hollingshead 23/168

Moved to receive the proposal from TNC Publishing Group as information.

Carried

b) Coronation of King Charles III - Kootenai Brown Pioneer Village Invitation May 6, 2023

Councillor John MacGarva 23/169

Moved that any interested Councillor be authorized to attend the Coronation of King Charles III at the Kootenai Brown Pioneer Village on May 6, 2023 at 7:00pm.

Carried

c) Tourism Lethbridge Rural Tours - Progressive West Consulting

Councillor Harold Hollingshead 23/170

Moved that Tourism Lethbridge Rural Tours be received as information.

Carried

d) Letter of Support Pincher Creek Family Resource Society

Councillor John MacGarva 23/171

Moved that Council grant a letter of support for the Pincher Creek Family Resource Society in their application for Community Initiatives Program Grant.

Carried

2. For Information

Councillor Harold Hollingshead 23/172

Moved that the following be received as information:

a) Exemption of Newspaper from EPR Program Revisions

- Letter from Town of Tofield

b) Intermunicipal Collaboration Framework (ICF) Extension

- Letter from Minister of Municipal Affairs

Carried

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K. NEW BUSINESS

L. CLOSED SESSION

Councillor Harold Hollingshead 23/173

Moved that Council move into closed session to discuss the following, the time being 7:44 pm:

a) Personnel – FOIP Sec 16.1.ii

Councillor John MacGarva 23/174

Moved that Council move out of closed session, the time being 8:16 pm.

Carried

Councillor Harold Hollingshead 23/175

Moved that the closed session discussion on the personnel item be received as information.

Carried

M. ADJOURNMENT

Councillor John MacGarva 23/176

Moved that Council adjourn the meeting, the time being 8:17 pm.

Carried

ACTING DEPUTY REEVE

CHIEF ADMINISTRATIVE OFFICER



EXECUTIVE COMMITTEE MEETING MINUTES
January 12, 2023; 6:00 pm
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, January 12, 2023, at 6:00 pm, in the ORRSC Administration Building, as well as virtually via Zoom.

Attendance

Executive Committee:

Gordon Wolstenholme, Chair
 Don Anderberg, Vice Chair, Virtual
 David Cody
 Christopher Northcott (Arrived at 6:07 pm)
 Jesse Potrie
 Brad Schlossberger
 Neil Sieben

Staff:

Lenze Kuiper, Chief Administrative Officer
 Raeanne Keer, Executive Assistant

Chairman Wolstenholme called the meeting to order at 6:03 pm.

1. Approval of Agenda

Moved by: David Cody

THAT the Executive Committee adopts the January 12, 2023 Executive Committee Meeting Agenda, as presented.

CARRIED

2. Approval of Minutes

Moved by: Neil Sieben

THAT the Executive Committee approves the November 10, 2022 Executive Committee Meeting Minutes, as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Official Business

a. ATB Financial Municipal Borrowing Bylaw Annual Endorsement

Moved by: Don Anderberg

THAT the Executive Committee authorize the Chair and Director to endorse the 2023 Municipal Borrowing Bylaw (Revolving Line of Credit) for ATB Financial Signing Authority – ATB Financial.

CARRIED

b. 2023 Schedule of Fees – Chinook Intermunicipal Subdivision and Development Appeal Board

L. Kuiper stated that in accordance with the agreements for the Chinook Intermunicipal Subdivision and Development Appeal Board an annual schedule for fees must be set for 2023.

L. Kuiper stated that Administration has reviewed the fees and are not recommending changes to the remuneration fees, but is recommending to update the mileage rate in accordance with Canada Revenue, from \$0.61/kilometer to \$0.68/kilometer, as done in previous years.

Moved by: Brad Schlossberger

THAT the Executive Committee accepts the 2023 Schedule for Fees for the Chinook Intermunicipal Subdivision and Development Appeal Board, as presented.

CARRIED

c. Staff Update

L. Kuiper stated that Jack Shipton would be joining ORRSC in March 2023 to fulfill the role of Planner.

L. Kuiper discussed proposed changes to area assignments for later in 2023 to ensure workloads are distributed efficiently amongst planning staff.

d. Subdivision Activity

L. Kuiper presented the Subdivision Activity statistics as of December 31, 2022 for information.

e. Community Planning Association of Alberta (CPAA) 2023 Conference

L. Kuiper stated that the 2023 Community Planning Association of Alberta Conference would be held May 1-3, 2023 in Nisku, Alberta. He stated that in previous years a number of the Executive Committee would attend the conference and recommended advising Administration if they would like to attend.

f. Brownlee LLP – Emerging Trends in Municipal Law

L. Kuiper presented information on the two Emerging Trends in Municipal Law session that Brownlee LLP is hosting in virtually and in-person in February 2023.

5. Accounts

a. Office Accounts

L. Kuiper presented the Monthly Office Accounts for November 2022 and the Payments and Credits for October 2022 to the Committee.

Moved by: Christopher Northcott

THAT the Executive Committee approve the Monthly Office Account for November 2022 and the Payments and Credits for October 2022.

CARRIED

b. Financial Statements

L. Kuiper presented the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022 to the Committee.

Moved by: Don Anderberg

THAT the Executive Committee approve the Balance Sheet as of November 30, 2022, the Comparative Income Statement actual to November 30, 2022, and Details of Account as of November 3, 2022

CARRIED

6. New Business

There was no new business for discussion.

7. CAO's Report

L. Kuiper presented his CAO Report to the Committee, highlighting the upcoming periodical and the Assessment Review Board hearing scheduled for March 2023.

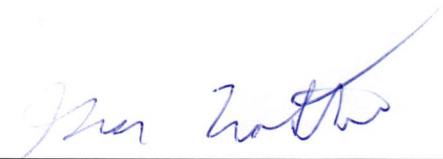
8. Round Table Discussions

Committee members reported on various projects and activities in their respective municipalities.

9. Next Meeting – February 9, 2023

10. Adjournment

Following all discussions, Chair Gordon Wolstenholme adjourned the meeting, the time being 7:19 pm.



CHAIR



CHIEF ADMINISTRATIVE OFFICER

Friday, April 28, 2023



What's new with WBRA



Photo by Carla Koenig

Day on the Creek



Join us for a day of outdoor learning!

May 18, 2023

Pincher Creek DAY on the CREEK

Class presentations and open demonstrations will run throughout the day at different learning stations. Everyone is invited to attend.

LEARN
About our environment & stewardship



Project supporters:

- Alberta Community Bat Program
- Alberta Hunter Education Instructors Association
- Allied Arts Council Pincher Creek
- Cows and Fish
- Early Childhood Coalition
- Government of Alberta
- Nature Conservancy of Canada
- Oldman Watershed Council
- Pincher Creek Emergency Services
- Piikani Traditional Knowledge Services
- Pincher Creek & Municipal District Library
- Waterton Lakes National Park

DISCOVER
Native plants, animals & local history

WHAT TO BRING

This event will run rain or shine so **DRESS FOR THE WEATHER.** Bring your own water and snacks for a picnic along the creek!



Parks Canada

Parcs Canada

FOR MORE INFORMATION
nmanners@watertonbiosphere.com or 403-627-1473
<https://www.watertonbiosphere.com/projects/day-on-the-creek>

Day on the Creek is almost here!

Join us on May 18, 2023, for a full day of outdoor learning and discovery.

Class presentations and open demonstrations will run throughout the day at learning stations along Pincher Creek. Everyone is welcome to attend and explore. The event will run rain, shine, or wind so please be sure to dress for the weather. Bring your own water, snacks, and lunch for a picnic along the creek.

An event schedule, learning station description list, and site map will soon be available to view on our [website](#).

If you have any questions, you can contact Nora Manners at 403-627-1473 or nmanners@watertonbiosphere.com.

A sincere thank you to our project supporters and funders as this Day on the Creek would not be possible without you!

[Learn more about DOTC](#)

Building Resilience for Bats



Photo by Kelly Cooley

Please Report Dead or Daytime Flying Bats

Bat activity will soon be picking up in the region. These important predators of nighttime insects and pests are often unseen, taking flight at dusk in search of their favourite buzzing and fluttering morsels.

Like all living things, bats can fall ill, and it is important to know what to do if you come across a dead or injured individual. While bat-associated diseases are rare in Alberta there are important safety steps and considerations you can take to ensure both you and the bat stay safe if your paths cross. **First and foremost, never touch a bat with your bare hands.**

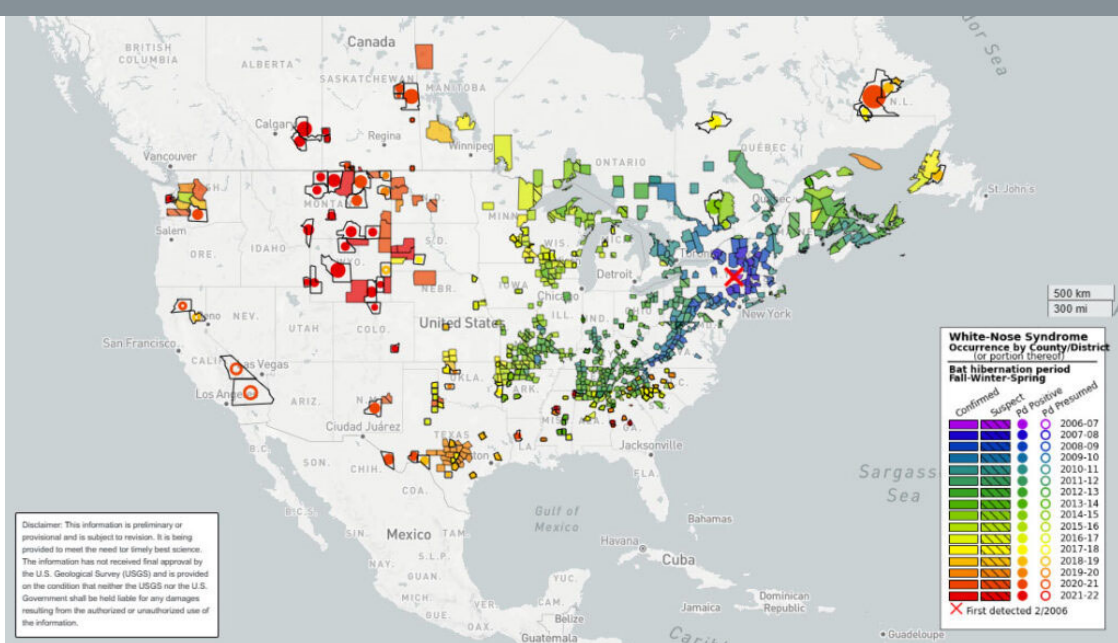
If you are confident you have found a dead bat, rather than a bat in a hibernation-like state of [torpor](#), this is an important time of year to report your discovery to a local Fish & Wildlife Office. Your nearest office can be located by calling the Alberta Environment and Protected Areas Information Centre at 1-877-944-0313. These experts will best inform you on how to safely handle and submit the bat carcass for disease monitoring and testing (or WBRA can help facilitate collection and submission if you contact bats@watertonbiosphere.com).

If you are unable to call or submit right away, there are some practices to keep in mind:

- place the bat in a Ziploc bag using a thickly gloved hand.
- note the date and location on the bag and place it in a freezer.
- contact [Fish & Wildlife](#), bats@watertonbiosphere.com, or roostreports@albertabats.ca to arrange collection for white-nose syndrome testing.

Unexplained bat deaths may be attributed to [white-nose syndrome](#), especially during late winter or early spring. White-nose syndrome is a deadly, introduced fungal disease that affects hibernating bats. The cold-loving fungus grows on the face and wings of the bat, and will irritate the animal enough to wake it out of hibernation. This constant wake-sleep cycle causes the affected bat to burn through their stored fat reserves, which can't be replenished until insect prey is available, and can lead to poor body condition or starvation. White-nose syndrome is regarded as one of the worst wildlife diseases in recent times, having killed millions of bats across North America.

In 2022, for the first time in recorded history, the fungus that causes white-nose syndrome was detected in Alberta. While this news was not unexpected, it does not diminish the concern we have for the bat populations in our province. One action you can take to combat this disease is to report your dead bat sightings which will help to better inform our understanding of its distribution and presence.



White-nose syndrome occurrence map (March 5, 2023) produced by White-nose Syndrome Response Team. White-nose syndrome has been moving westward over the last 15 years.

If you witness a bat flying during the day, send a note about the sighting to roostreports@albertabats.ca. Be sure to include information about the time, date, location, and temperature of when you spotted the bat. Daytime flying is unusual bat behaviour, and can indicate injury or illness. Remember, never touch a bat with your bare hands. For more information about what to do if you find a bat, visit the [Alberta Community Bat Program](https://albertabats.ca) website.

Get in touch with us at bats@watertonbiosphere.com with any batty questions you may have, a guide toward educational resources, or for ways you can support bats on your land.

To learn more about these incredible natural pest control operators with wings, their role in our region, the threats they are facing, and how you can help, visit our *Building Resilience for Bats* project webpage below:

[Learn More About Bats](#)

Species at Risk Presentation

SPECIES AT RISK IN WATERTON BIOSPHERE RESERVE



PUBLIC PRESENTATION AT 7:00PM ON MAY 17 HILL SPRING COMMUNITY HALL

Learn about

- biosphere reserves and their functions
- our current priority species
- benefits of species at risk on your land
- providing habitat for these species



This project was undertaken with the financial support of:
Ce projet a été réalisé avec l'appui financier de :



Environment and
Climate Change Canada

Environnement et
Changement climatique Canada

Please join the Waterton Biosphere Reserve Association at the Hill Spring Community Hall on May 17 to learn more about the species that help to make this corner of the world so special.

The presentation will cover our current priority species projects in WBR, the role of species at risk on the landscape, the benefits these species can bring to your land, and highlight some ways you can provide the habitat they need to survive.

We hope to see you there!

Please reach out to info@watertonbiosphere.com if you have any questions about this presentation.

Thank you to [Environment and Climate Change Canada](#) for financially supporting this opportunity for shared learning and community discussion.

[Learn More About SAR in WBR](#)

South West Invasive Managers



Invasive Species Prevention

We were happy to take part in the latest workshop held by the South West Invasive Managers (SWIM) in Fort Macleod on April 20. It was an informative and energizing day filled with an obvious and collective passion for the management of invasive species on the landscape.

A host of industry professionals, experts, and students gathered to discuss the importance of invasive species prevention to ecosystem health and our communities. Presentations focused on the current challenges faced by area managers and the various strategies aimed toward reducing the introduction and spread of these species in the region.

To learn more about the role and work of SWIM, visit their webpage below:

[Learn More About SWIM](#)

Volunteer Week



Despite the individual and collective challenges we have faced these past few years, the continued interest and involvement from our uniquely skilled and dedicated volunteers has contributed to the success of our efforts in the region.

The support of our volunteers has allowed us to provide learning and stewardship opportunities to the communities, friends, and neighbours of WBR. We couldn't do it without you!

We celebrated this past National Volunteer Week at the Ranchland Mall in Pincher Creek alongside many outstanding organizations in the area. Booths were on display from April 17-21 showcasing a variety of work being done in the community, and how folks could get involved as a volunteer in 2023.

Thank you to those who came to check out our work and showed interest in joining our team as a volunteer!

In case you weren't able to get over to the mall, we are looking for folks who would be interested in a volunteer event with us this coming fall.

Do you have Sticky Fingers?

You could - all in the name of conservation!

Are you interested in a one-day volunteer opportunity with WBRA this coming fall?

The iconic limber pine that scratch out an existence on windswept southern Alberta ridges are a species at risk due to an introduced fungus that has been killing the trees.



We will be assisting our conservation partners in preparing limber pine and whitebark pine seeds for planting in a nursery to grow seedlings destined for future recovery plantings in high priority areas.

- Learn about threats facing these iconic trees
- Contribute to critical conservation actions
- Extract seeds for future recovery plantings
- Bring a friend and make it social
- Meet new like-minded volunteers

If you are interested in this event and would like to learn more or sign up, please reach out to info@watertonbiosphere.com.

For more information about these trees and the current conservation and stewardship work being done in the province and beyond, visit the [Whitebark Pine Ecosystem Foundation of Canada](#).



FCSS Annual Report

Legal Name: TOWN OF PINCHER CREEK

Community and Social Services

2022 ANNUAL FCSS PROGRAM REPORT

This information is collected under the authority of the Family and Community Support Service Act, Regulation and section 8 (c) of the Family and Community Support Service Funding Agreement: 8. The Municipality Shall: (c) prepare and submit Program and financial information required under the Act, within one-hundred and twenty (120) days of the end of the Municipality's fiscal year, or if the agreement with the Minister is terminated, within a period of time determined by the Minister.

SECTION 1 - Statement of Revenues and Expenditures

Revenues

Annual Funding Provided Under the Act (A)	Municipal Contribution (Minimum ¼ of the Amount on Line (C)) (D)
<input type="text" value="114,253.00"/>	<input type="text" value="29,403.05"/>
Provincial Carried Over Surplus (B)	Total Grant Transfer(s) Received (E)
<input type="text" value="3,359.20"/>	<input type="text" value="143,708.00"/>
Provincial Funding Withheld (B1)	Total of Other External Revenues Value (F)
<input type="text"/>	<input type="text"/>
Total Funding Provided Under the Act (A + B - B1 = C) (C)	Total Revenues (C + D + E + F = G) (G)
<input type="text" value="117,612.20"/>	<input type="text" value="290,723.25"/>

Expenditures

Direct Delivery of Programs (H)

46,461.00

Indirect Delivery of Programs (I)

218,706.54

Total Administration Cost (J)

25,555.00

Total Grant Transfer(s) Sent (K)

Total Expenditures (H + I + J + K = L) (L)

290,722.54

Returned Amount

Total Surplus (Deficit) (G – L = M) (M)

0.71

Total Potential Provincial Carryover

0.57

Provincial Portion Requested for Carryover

0

Provincial Portion Approved for Carryover (N)

Matching Municipal Portion for Carryover

Total Potential Carryover

Provincial Funding Requested to be Withheld

0.57

Provincial Funding Approved to be Withheld (N1)

SECTION 2 - Volunteers

Total Number of Volunteers who Supported FCSS Programs

105.00

Total Number of Volunteer Hours Contributed to FCSS Programs

2,160.00

SECTION 3 - Direct Delivery of Programs: Programs delivered directly by the Municipality/Metis Settlement.

Total Expenditures Related to the Direct Delivery of Programs

46,461.00

List of programs delivered directly by the Municipality/Metis Settlement:

Program Name	Description	Amount	Participants
Community Capacity Building	The Community Capacity Building program includes monthly Interagency meetings with multiple stakeholders, support for organizations including strategic planning, operational plan guidance, grant proposal writing, grant reporting support, and multi-organization collaboration for specific initiatives.	\$46,461	95

SECTION 4 - Indirect Delivery of Programs: Programs funded by the Municipality/Metis Settlements and delivered by an external organization.

Total Expenditures Related to the Indirect Delivery of Programs

218,706.54

List of programs delivered by an external organization:

Program Name	Organization Name	Description	Amount	Participants
Adaptive Nature Experiences	Adaptable Outdoor Recreation Society	Adaptive Nature Experiences' objective is to improve quality of life for people living with disabilities by creating accessible nature experiences.	\$18,250	23
Families Together	Pincher Creek Family Resource Society	'Families Together' focuses on bringing families together in an inclusive, nurturing, and supportive environment. This program offered a lot of parent/child programming and parenting supports.	\$47,304	888
National Indigenous Peoples Day	Pincher Creek Community Adult Learning Program	Pincher Creek Community Adult Learning Program held an National Indigenous Peoples Day celebration.	\$1,000	53
Healthy Families Home Visitation	Napi Friendship Association	Napi friendship Association is a community based culturally sensitive aboriginal organization that promotes 'Healthy Families, Healthy Children'. Healthy Families Home Visitation program assists families with children 0-18 years to create a stable, healthy, and positive home environment by improving their knowledge, parenting skills, and confidence. The program engages families in interactive social learning environments to develop resiliency and use community supports.	\$21,900	42
Family School Liaison Counselling	Holy Spirit School Division	The Family School Liaison Counselling program creates a valuable link between home, school and other agencies as required. The program provides services directly to the child and family at their home, the school or a community site. The counsellor works with families and students in need of assistance from kindergarten to grade 12 to help achieve academic, personal and social success. The counsellor collaborates with outside agencies, school administration, and teachers and staff.	\$29819.04	92

Program Name	Organization Name	Description	Amount	Participants
Group Group Youth Drop-In Centre	Group Group Youth Society of Pincher Creek	Group Group Youth provides mentorship and youth skill development programming to address the needs of children aged 6-18 in Pincher Creek and area with a focus on those experiencing social, domestic and economic difficulties.	\$43,800	102
Kootenai Brown Pioneer Village Education Program	Pincher Creek & District Historical Society	The Pincher Creek & District Historical Society offers educational programming to the community around the history of the Pincher Creek area and its people. The aim is to help participants develop their sense of self and community, encouraging them to affirm their place as citizens and to build ownership and belonging.	\$5,840	560
Community Outdoor Toddler Programming	Pincher Creek and Area Early Childhood Coalition	The Community Outdoor Programming provides opportunities for toddlers and families to engage in various skill-building activities.	\$13,505	213
BRIDGE Builder	Southwest Alberta Sustainable Community Initiative	Southwest Alberta Sustainable Community Initiative was established as a multi-stakeholder group to foster community sustainability by improving the community's knowledge and capacity for engagement, collaboration, and decision-making. The BRIDGE Builder program will support the capacity to raise and generate project and operating funds in support of community development.	\$11,191	210
Children's Arts Programming	Allied Arts Council of Pincher Creek	The Allied Arts' Children's Arts program helps participants develop creative skills in both artistic practices and thought processes. These classes encourage self-examination and help build emotional maturity and social skills. There is a recognition that arts and art education helps with social emotional learning and that is a critical	\$7,300	354

Program Name	Organization Name	Description	Amount	Participants
		piece of healthy child and youth development.		
Volunteer and Support Staff Training	Ranchlands Victim Services Society	Ranchlands Victim Services Society provides support, assistance, information and referrals in a courteous and compassionate manner that respects the rights, dignity and privacy of victims of crime and trauma. To provide appropriate support, volunteers must have certain skills and undertake specific training such as crisis response, advocacy, general assistance with criminal investigations and the criminal justice system, and court and document preparation.	\$2,555	4
Roots Of Empathy	Holy Spirit School Division	Roots of Empathy is an evidence-based classroom program that has shown significant effects in reducing levels of aggression among school children while raising social/emotional competence and increasing empathy. After the disruption to the program caused by the pandemic, Roots of Empathy started again in the school.	\$3,650	16
Canyon Cubs Preschool	Canyon Cubs Preschool	Canyon Cubs Preschool aims to provide a safe, positive, developmentally appropriate, play-based program for 3 and 4 year old's, to increase children's independence, social skills, and overall well-being.	\$8942.5	43
Referral Supports in the Library	Society of the Friends of the Pincher Creek Library	The 'Referral Supports in the Library' program goal was to provide a reliable place for community members to access information and government benefits. The Pincher Creek office of Alberta Works closed during this time.	\$3,650	275

SECTION 5 - Program Outcomes: This section is automatically populated by completing the required outcome information in the "FCSS Delivery of Programs" form.

Total # of Participants in All Programs

Percentage of Positive Change

2,970.00

81.82

Outcome	% Experiencing Positive Change
Individual Outcome 3 - Children and youth develop positively.	81.82

SECTION 6 - Attachments

Review Engagement Report

Audit Report

Outcomes Information

Other Related Documentation

SECTION 7 - Certificate of Compliance

This is to certify that:

- **To the best of my knowledge and belief, the projects/services and expenditures included in this report comply with the requirements and conditions set out in the Family and Community Support Services Act and Regulation; and all expenditures and revenues relative to the Program have been included in the report.**
- **The 20% municipal contribution has been derived from the operating budget of the municipality.**

Director or Designate Compliance

Date of Signature

Andrea Hlady

April 25, 2023

Chief Administrative Officer or Designate Compliance

Date of Signature

Angie Lucas

April 26, 2023



M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

Current Public Works Activity

- Road Maintenance – Public Works has (8) graders out on the roads doing road maintenance, pulling in gravel from edges of roads.
- Temporary snow fence removal complete.
- Planning ongoing for the approved capital and internal project for 2023.
- Boat Club Road Agreements have been discussed and agreed to by the Alberta Government and waiting for the back sloping and access and soil dump agreement to be signed and returned.
- The MD has retained the professional service of DK blade services to provide technical training 1 operator is complete another is in training.
- Cleaning up outstanding inspection corrective action around the shop and facilities
- Eco station sea-can anchor are installed.
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.
- Grader transmission installation is complete.
- Ongoing training on new equipment.(rock crusher test)
- Patton Ave tender has been completed and awarded to Ground Breakers. Scheduling construction start date for spring of 2023.
- Station Street Shaw line, Telus line and Apex utilities lines underway being moved first part of May.
- Hauled gravel and fix up walking path in Beaver Mines.
- Installing sign in various locations knocked down over the winter.
- Shop and storage building cleaned up and organized.
- Bitango Road Land access agreements completed and sent for review before taking to landowners to sign. Then tender will be sent out the following week.
- Cattle guard inspections and repairs underway and division #3 is only one left.
- Seasonals started May1/23
- Permanent snow fence crews starting this week to tear down old snow fence and build new fences.
- Will be adding a grader to the 4/5 split division to add the service.

Current Water Operations Activity

- Cowley water plant contravention issued April 17th after one of two raw water pumps went down. Other pump has been giving fault issues. Emergency pull of pump complete April 18th, emergency parts repair authorized. Stock motor sourced, reinstallation authorized for April 21st and successfully complete.
 - Working on a revised solution for 2nd pump
- Lundbreck Lagoon Aerators re-installed Apr. 17th
- Beaver Mines standpipe operational again as of April 20th
- Beaver Mines Lot Servicing Utility Services Guidelines anticipated for release along with pre-qualification process by mid May, 2023

Energy Projects Update

MD Estimated Annual Energy Savings: \$19,261

MD Funding Secured (Total): \$173,098

- **General Updates**

- Developed applications to Green and Inclusive Communities grant, submitted Feb 28, 2023.
 - 80% of costs for Arena and Multipurpose Facility upgrades
 - 60% of costs for construction of the new Recreation and Event center to net zero standards
- Community Building Retrofit grant pre-application submitted for 25% of Arena upgrades March 3, 2023
- Applied for grants for lighting retrofits for Airport building, Huddleston senior center, and Arena lighting retrofits
 - Received confirmation for one project. Decision was made to focus on airport.
 - Projected award and installation April 2023.
 - Estimated to save \$716/year
 - \$5,000 Grant confirmed February 23, 2023.
 - Project Awarded to Riteline Electric for \$7,030
 - Fortis plaque presentation and picture scheduled for April 25, 2023
 - Installation scheduled for May 23, 2023
- Furnace replacement in PW building and Airport targeted for spring 2023
 - RFQ released March 7, 2023, quotes due March 24, 2023
 - Anticipate grant streams being released April 2023
 - Received proposals
 - 4 bidders for PW **(\$4,060-\$5,407) Budget: \$4,999**
 - 5 bidders for airport **(\$8,670-\$13,435) Budget: \$11,000**
 - Preferred contractors have been identified, awaiting news on grant funding streams prior to any award
 - Requested heat pump quotes to conduct economic and technical feasibility of a trial
 - Award and installation scheduled for June 2023
- Developing fuel usage tracking system within GIS dashboard
 - Fuel usage report developed December 1, 2022
 - Brendan and Brandon working on fixing current issues with existing vehicles and activating features under current system
- Began development of asset management strategy for energy equipment with Brendan
- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility scheduled to be installed July 2023
- Lebel window retrofit
 - Project budget reduced from \$100,000 to \$87,500
 - Expected grant funding confirmation and project kickoff June 2023
- Year 2 report complete and submitted to the Municipal Climate Change Action Center (MCCAC) as part of the final deliverables for the Program
- Hot water tank changed from natural gas to electric at the Veterans Park. Removal of the natural gas connection saving \$1,100 per year in distribution fees. Total savings anticipated to be \$500 per year

- Grant received from Lethbridge Community Foundation for \$5,000 to install offgrid equipment and remove the electrical service at the Lundbreck Welcome Sign. Project RFQ scheduled to be released in June 2023 with final implementation July 2023
- 2022 adjusted savings from Utility bill review vs 2019 baseline. *Note: Addition of Eco Station and Admin. Building maintenance overhauls not reflected in adjusted MD savings as they cannot be easily split out*

Municipality	Consumption Savings ²			Adjusted Cost Savings ²			Total (\$)¹
	Gas (GJ)	Electricity (kWh)	Adjusted Electricity (kWh)¹	Gas (\$)	Electricity (\$)	Adjusted Electricity (\$)¹	
MD	355	-117,370	6,343	4,046	-24,360	1,342	5,388
Town	3,253	136,970	136,970	35,681	55,186	55,186	90,867
Total¹	3,608	19,600	143,313	39,727	30,826	56,528	96,255

¹These values don't include MD water infrastructure and other infrastructure introduced after 2019 that was not adjusted through the energy management program and has seen significant upgrades

²These values include an estimated December 2022 consumption due to a changeover in billing company and inaccurate reported consumption.

- **EV Chargers**

- Design complete for MD admin building, MD PW shop, and CMR Oct, 2022
- Funding from Enel Green Power received in the amount of \$20,000 USD
- Grant for remaining funds from SouthGrow secured November 30, 2022.
- Install complete for PW, Admin and Splash Park charging units sent were incorrect and new units have been shipped.
- Castle install delayed until spring due to higher excavation costs during the Winter
- PW Charger installed January 10, 2023
- Charger installs completed March 16, 2023. Signs installed March 30, 2023
- Charging available at MD administration building
- Splash Park network issues being resolved for public access to charging
- Expected Funding closeout for MD, Castle Mountain Resort, and Town chargers July 2023
- Quote confirmed by Riteline Electric and sent to Castle Mountain for execution. Requested installation the week of May 2023 pending Castle sign off

- **Eco-centre Solar Installation**

- Awarded to Riteline for 2.4 kW array
- Microgeneration application complete Sept 28, 2022, neighbouring properties notified as per regulations Sept 6, 2022. No comments received back
- Install completed November 18, 2022
- Scheduled to begin generating power Dec. 16, 2022. Delayed due to permitting error.
- Permitting issues resolved, electrification pending final electrical inspection and Fortis meter revision
- Awaiting inspection

- **Climate Resiliency and Adaptation Plan**
 - \$160,000 funding approved from MCCAC
 - \$140,000 towards the contracted study
 - \$20,000 towards staff wages, training, and community event
 - Kickoff Oct 3, 2022
 - Team: Tristan Walker, David Desabrais, Brett Wuth, and Andrea Hlady
 - Presentation of project plan to MD and Town council Oct 11, 2022
 - Data acquisition started Oct 13, 2022, community showcase complete Nov 8, 2022
 - Survey closed December 23, 2022. Finalized with over 420 responses
 - Risk assessment meeting completed with MD and Town staff for March 1, 2023
 - Presented results to MD and Town Council for comment March 27, 28, 2023. Open house for public comment April 13th, 2023. Roundtable discussion with Piikani Nation scheduled for April 11, 2023.
 - Received Final Risk Assessment report March 29, 2023
 - Open House held on April 13th with approximately 40 attendees
 - Extension requested to push deadline for completion from May 30 to June 30 due to health reasons
 - Climate resilience planning sessions scheduled for the week of May 29, 2023 to develop adaptation measures
 - Preliminary cost of inaction report has been developed to support adaptation measures

- **Clean Energy Improvement Program**
 - Bylaw passed Oct 11, 2022
 - In discussion with FCM to determine funding
 - FCM has indicated substantial funding has been allocated to Alberta
 - Partnership with Town increases likelihood of success
 - Targeted program development start date Jan 15, 2023
 - Kickoff meeting scheduled for January 25, 2023
 - Targeted program launch date Q2 2024 based on updated funding timelines received from Alberta Municipalities and request from Finance Depts.
 - Market study underway to be submitted first week of March 2023
 - Study completed March 6th pending staff cost estimates from Finance department and final inputs from Alberta Municipalities
 - Review with Alberta Municipalities Scheduled for March 14, 2023
 - Submitted first draft March 14, 2023. Revised draft scheduled for March 28, 2023.
 - Pre-application submitted to Federation of Canadian Municipalities April 4, 2023
 - Bylaw rescinded and resubmitted to Council for first reading to follow MGA requirements April 11th, 2023
 - Public hearing set for May 23, 2023
 - Pre-application of grant to the Federation of Canadian Municipalities has been approved. Starting work on full application. Expected submission July 2023.

- **Ford Lightning**
 - Posted to Alberta Purchasing Connection January 11, 2023. Pricing received. Working through path forward to see if local dealership can provide
 - Order bank from Ford not yet open for the XLT
 - Dealers indicate they are only being allotted Lariat and Platinum models
 - Tender received from Marlborough Ford with estimated ETA of September 2023

- Funding final deadline requires receipt of Vehicle by Feb 2024
 - Funders are aware of the manufacturing hold up and are working on extension provisions
 - Awarded to only bidder Marlborough Ford **\$80,371.25** (Budget \$85,000)
 - Truck on order Feb 27, 2023, April update states a VIN has been created and truck is scheduled to arrive July/August 2023

- **Solar Installation**
 - New energy retailer contacted to determine best strategy for installation
 - Begin development of RFP January 16, 2023
 - Target release of RFP February 2023 in preparation for any grant streams
 - Investigating site options
 - Energy retailer recently changed hands and has minimal experience with aggregated generation
 - Possible grant roll-out in Q2 of 2023
 - Nav Canada requires glare study and Aeronautical Assessment Form
 - Site Visit conducted March 14, answered RFIs March 21, 2023
 - Anticipate grant funding streams opening in April 2023
 - RFP closed March 31, 2023
 - 5 proposals received
 - Preferred contractors selected, awaiting funding streams before awarding
 - Discussion underway with NavCanada about specific requirements for ensuring glare mitigation
 - A stamped Engineering report on the glare characterises of the selected panels has been provided
 - Transport Canada has reviewed the glare report and declared it sufficient
 - Project Award pending funding release

Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Total approved 2022 budget: **\$434,000**, Anticipated Actual: **\$344,000**
 - Approved 2023 budget: \$25,000
 - Construction awarded to 2nd lowest bidder
 - East Butte: **\$306,011 (Eng. Est./Don Boyce \$309,044)**
 - Conditional Construction completion certificate issued Dec.16th, 2022. Additional cleanup and deficiency work required to be complete by April 15, 2023. 10% holdback (\$22,000) cannot be released until complete
 - Additional extension granted due to unfavourable work conditions. **Anticipated full closeout by Council meeting**
- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
 - Tender cancelled for construction in 2022
 - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
 - The Historical Resources Application for this project has been approved.
 - Land is purchased and agreements are signed. Title registration may take a few months
 - STIP Application submitted, not awarded with STIP letter
 - Tender **released April 27th, 2023. Closing May 11th**
- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$45,015 (Budget \$46,000)**
 - Tender awarded for construction in 2022
 - Volker Stevin at **\$267,700 (Budget \$280,500)**
 - Final construction inspection completed March 7th, 2023. Project complete excluding minor deficiencies and level 2 bridge inspection
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
 - Sure-Seal beginning document submission. Review of site conditions complete, TAS & eco-plan drafts received. Pre-construction meeting complete October 26th, 2022.
 - Contractor plans to prepare bridge on private property NW of crossing over the Winter. Bridge steel unloaded November, 2022.
 - Revised construction schedule received, contractor plans to break over Winter and remobilize in early May to install abutments and remove existing bridge. Contractual completion is end of June, 2023 for bridge to be open. Under bridge abutment repair completion Aug 31, 2023

- Existing bridge removal complete Thursday, February 9th, off-site bolt-up of new structure underway
 - Plan for existing abutments with ISL and contractor to finalized, work underway. Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Awaiting plan from ISL for discussion.
 - Geotech. review complete for new abutments. Additional granular and crush recommended.
 - New bridge lift successfully complete April 28th, 2023. ~~planned for April, pending confirmation of wildlife review by contractor.~~ Work schedule for remaining work under adjustment due to presence of nesting Osprey near site. Currently only non-machinery work occurring without environmental monitoring
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at ~~\$14,586~~ **\$18,286** (QAES Assessment scope added)
 - Evaluating maintenance and/or replacement options for the 1962 1.8mx1.1mx15.8m culvert
 - Class C waterbody with Restricted Activity Period (RAP). No detour
 - **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Pricing Received for Preliminary Engineering & Design from multiple firms.
 - Awarded to Roseke Engineering at **\$17,990 (Budget \$20,000)**
 - Evaluating maintenance design for the 1908 4.3m bridge
 - Class C waterbody with Restricted Activity Period (RAP) and critical habitat for at-risk species
 - **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at **\$4,314.83 (Budget \$5,000)**
 - Evaluating maintenance design for struts the 1953 1.4mx1.6mx24m culvert
 - Class D waterbody with no RAP
 - **Bridge File 76294– 2nd Tributary to Castle River, SW 32-006-01 W5M**
 - Preliminary Engineering & Design awarded to Roseke July 14, 2022
 - Preliminary survey & drafting complete, Preliminary Engineering & Design complete as of Sep 28. QAES Complete, fish passage likely not a concern
 - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
 - Design for 76294 complete, rip-rap modified on downstream end to avoid need for land acquisition
 - STIP Application drafted and submitted November 23rd. 75% grant funding confirmed April 17th, 2023. Tender released April 27th, 2023. Closing May 12th. ~~draft received, under review prior to release expected end of month.~~
 - **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - **\$150,000** in grant funding awarded for Year 1 of this program

- **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
- Work has begun on prioritization & initial assessment, 175+ crossings reviewed
- 4-5 crossings have been identified to date that are in poor structural condition and have serious fish passage concerns
- Application submitted for additional \$114,000, mostly to complete engineering & design for remediation of crossings
- Anticipate moving forward with design of 3 crossings. Proposals received for 3 eligible crossings, kicked off preliminary design January 20th, 2023.
 - BF 7080 Dungarvan Creek Culvert Replacement, SW-17-003-29 W4M
 - Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
 - TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
 - Preliminary engineering complete for 3 crossings. Assessing remaining crossings before making recommendations to Council
- Anticipating regulatory Directives making dealing with SAR crossings mandatory
- Requested Y1 grant extension to July 31st, 2023. Extension to November 30th, 2023 received
- Funding agreement signed March 28th, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022.
- Environmental Scientist was on site June 29, 2022 to begin the environmental review.
- Design Brief meeting was held August 23, 2022
- ISL is done with tender package waiting on access agreements to release tender.
- Tender package and design have been received February 02, 2023 for review.
- ISL has asked us to contact landowner on both sides because the contractor will need access for their equipment and secure an agreement for the landowners. MD is in the process of securing agreement with landowners to accommodate equipment for the project.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to second cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022
- Scope Change 1 (Utilities coordination, Hydrovac and Processing) has been approved July 18, 2022.
- Utility Crossing agreements signed Aug 03, 2022.
- Utility locating and surveying has been completed August 22, 2022
- Preliminary and Construction estimates have been received September 16, 2022 for review.
- ISL finished tender package and will be sent out by the end of March 2023.
- ISL finished the tender package and has made some revisions (depth of Telus line on 3rd st), will be sending out tender.
- There is a delay by Shaw because of their fiber optic line, we have made arrangements with Shaw, and they are scheduling in their line move to coordinate with the Telus and Apex line moves.
- Met with Apex utilities to discuss the gas main in the middle of the road and figure out best place for new line to be installed.
- Engineering ISL has been working on setting project up for the MD.
- Estimated tender release is May16/23

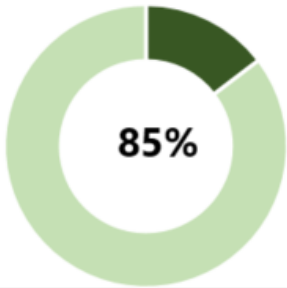
- **Patton Avenue (Lundbreck) - Engineering and construction 2023 – Budget \$72,000**

Improve drainage on the east boulevard of Patton Avenue to create positive drainage to the catch basin on the North end.

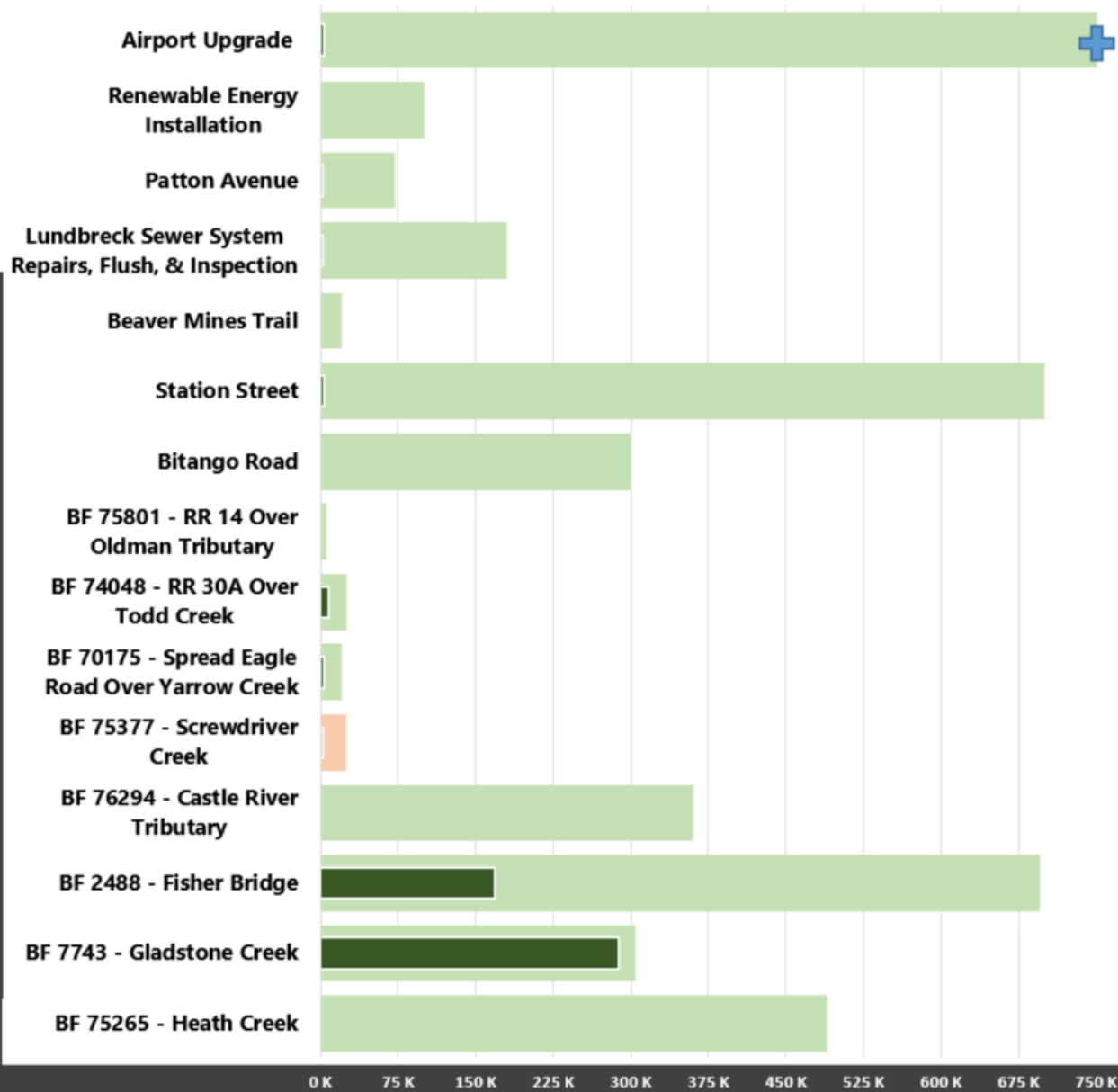
- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on December 12th 2022
- ISL has been instructed to go ahead with tendering for the spring of 2023 and their estimates and quotes are in line with the budget.
- Job sent out to Tender, schedule in meeting with residences May 1/23.
 - Roland and Dave attended meeting. Engagement around the want to pave the entire gravel/soil parking areas
- Project has been awarded to Ground Breakers scheduling in for spring of 2023.

Large Capital and Other Projects

Total Approved Budget: \$4,366,000. Spend as of **May 3rd, 2023:**
\$489,794



2
0
2
3



Airport Lighting – Design 2022, Construction 2023

Install Airport Airfield Lighting Replacement, with portion of funds from STIP

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Leo Reedyk engaged to manage tendering, construction, commissioning, etc.
- It is expected that increasing the runway length will provide benefit in terms of classes of aircraft the airport can support. Design deliverables with revised thresholds complete. 6-8 weeks construction required. Completion by Aug 1, 2023 expected, contract extended to reflect
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- IFC Drawings received Dec. 6, 2022. Formal Change Order sent to Contractor Jan 13, 2023 to capture unit/quantity changes prior to material orders for lights, generator, cabling. Signed copy received. Line removal/painting costs remain under discussion.
- Safety Plan & Work Procedures (PCO) review complete February 23rd. Crews will permit emergency use of runway within worst case 2 hours notice. Final PCO received April 3rd, 2023. Mobilization expected mid-May, 2023, with runway closures occurring in first 3 weeks
- Consultation with affected stakeholders including Tanker Base, STARS, AHS Air Ambulance, and other stakeholders has begun regarding construction window
- 10 day construction kickoff notification sent April 18th, 2023. Anticipating mobilization by ~~May 5th, 2023~~ May 15th, 2023.
- Virtual kickoff meeting scheduled for May 4th, anticipate on-site kickoff week of May 15th.

Lundbreck Sewer System Repairs, Flush, & Inspection – Design/Construction 2023

Repair of 3 sewer main locations within the Hamlet of Lundbreck

- Working with MPE on brief scope of work package for quotation. Design work awarded February 1st, 2023, project setup and quotation package underway.
- Draft drawings received March 2nd, 2023, review complete. Quotation package received April 6th, review complete. Awaiting final draft for release

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2022

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21st, 2023. Expanding scope to include Cowley
- Kickoff meeting held March 6th, 2023. Anticipate starting analysis work and investigations throughout April
- Reached out to brewery April 4th to arrange sampling. ~~Delayed from April 20th scheduling due to weather.~~ Scheduled for May 4th, 2023

Beaver Mines Trail – Design/Construction 2023

Phase 1 design along HWY between 5th and 4th street and potential construction (if funds are available)

- Began engagement with MPE and kicked off preliminary routing February 1st, 2023.
- Bert Nyrose is representing the BMCA and their trail committee. Engagement has begun. Awaiting results of BMCA meeting at end of February prior to walking site (tentatively scheduled March 3th) for preliminary path layout drawing for AT
- Met with AT Feb 15th to discuss permit requirements
- Met onsite with Bert, Lynn, & MPE March 3rd. Draft layout drawing received and reviewed. Sent comments to BMCA March 30th, response received April 14th. Revised drawing received May 1st, 2023. Permit submitted to ATEC May 2nd

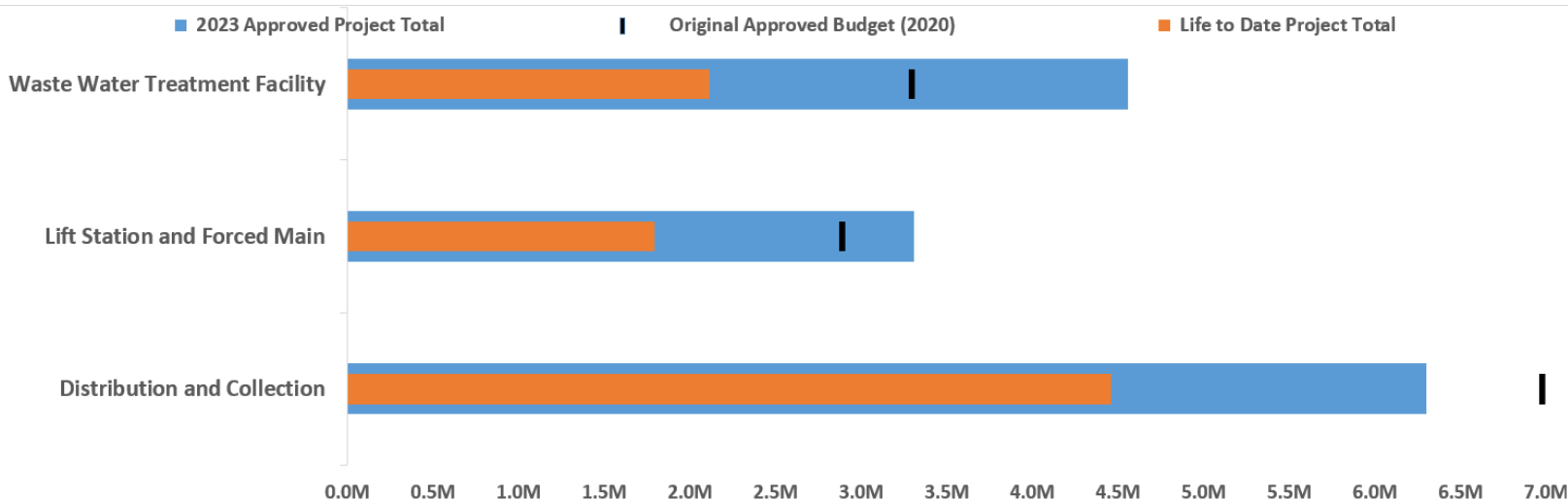
Therriault Dam – Geotechnical & Misc. Studies – Engineering 2023

Address high priority deficiencies for the Therriault Dam

- Agreement signed with SNC Lavalin for Geotechnical & Hydrotechnical Assessments for the dam Jan 11, 2023
- Kickoff complete Jan 24, 2023. Geotechnical drill complete March 22nd. Piezometers (water pressure measurement tools) placed, will check readings in 2 weeks
- Lab testing of samples underway
- Spillway drone photogram will be complete when weather allows. Complete Currently anticipated April 21st
- Analysis and testing underway

BEAVER MINES

Total Appr. Budget: \$14,169,987. Spend as of May 3rd, 2023: \$8,759,693 April 18th, 2023: \$8,682,403



Beaver Mines Water Distribution, Collection System.

- Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
- BYZ has continued to indicate fuel prices over the construction season have been a major issue for them and sub-contractors. Informal requests have been made for additional compensation throughout the year and have not been entertained to date. Formal requests made for \$134,441. Request denied.
- Meeting with PCES work on plan for hydrant activation once construction allows complete, PCES to be notified once 8th St. Connection complete.
- BYZ hit a gas line during connection at 8th street and had to shut down prematurely due to cold weather. BYZ remobilized week of Jan 9th, 2023 to complete 8th St. Connection and Services on East side of the Hamlet. The 8th st. critical connection is required prior to hydrant testing. 8th St. connection now complete.
 - Water system complete except service connections along HWY South of store. Walkthrough scheduled February 9th, 2023 for partial handover. BYZ has been waiting on better weather to address deficiencies.
 - Engagement with PCES to take place afterwards regarding hydrant activation
- Damages for Delay letter sent to BYZ Jan 18th, 2023, formal contractual dispute response received Jan 19th, 2023 to begin negotiation. Meeting held with MPE and BYZ January 31st to discuss damages. BYZ attended Feb 14th Council meeting, option for damages approved in Feb 28th meeting. Sent to BYZ for comment March 7th. No formal response received, but informally receptive.
- Seasonal start-up meeting complete April 6th, 2023. On-site kickoff complete Apr. 24th, 2023. Full mobilization ramping up, focus on fencing/cleanup and servicing work to start. Contractor working to fix/investigate water infiltration into wastewater system and update Care of Water plan

- **Beaver Mines Waste Facility/System**

- Tender was awarded to BYZ on May 31, 2022

BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**

- Waste System will not be ready until 2023 at the earliest to allow for the AEP Approval Process to run its course
 - Mobilization began week of Aug 29th for road and forcemain work. Forcemain installed, hydrotest complete. Road grade complete. Geotextile over road complete, gravelling underway. Building foundation work underway, BYZ partially demobilized for Winter.
 - Fortis has complete install of power, not yet energized. Damages occurred on private land during Fortis install. Fortis working directly with landowner to resolve
 - Dosing and septic tank installation complete. Piles have been pounded and slab has been poured. Building sides erected, working to energize site
 - Working through schedule of construction for year with Banner & BYZ. Expected seasonal ramp-up meeting tentatively scheduled for April 24th, 2023
 - Clearing and grubbing initial focus. Building interior work underway
 - Lagoon site is very snow covered/wet, anticipated to delay civil works, shuffling of construction activities required. On-site meeting scheduled May 9th to re-assess
- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Construction awarded to low bidder for forcemain work:
 - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
 - Pre-construction kickoff completed June 23rd, 2022 for Lift Station
 - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue.
 - As of Jan 17th, contractor has confirmed temporary solutions are ordered for additional and temporary equipment to run the mechanical and electrical equipment so the facility can operate by end of June
 - An alternate generator has been ordered and MCC shop drawings have received final approval with the intent of having permanent solutions in place before end of 2023. A formal contract extension request has been made to reflect
 - Detailed temporary electrical plan has been received.
 - Substantial completion is now June 30th, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30th, 2023
 - Lift Station underground foundation work complete along with majority of building envelope. Mechanical installation work has begun, HVAC equipment and crane installed. Stair installation complete, duct and mechanical equipment underway. Site visit scheduled for late April/early May once majority of mechanical install complete.
 - Forcemain work revised into a contract, contractual end date is end of June, 2023. Kickoff meeting complete April 6th, 2023. Site kickoff meeting **complete tentatively planned for** April 24th, 2023. On-site work **continues**.

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. Our first pre-meeting with the Board was Dec 8th, 2021. Our first Mediated Meeting with the Board and the Appellants is Dec

15th, 2021. (Calgary). First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23rd.

Second mediation took place August 10th, 2022. Legal/MD response complete, meeting with mediator on path forward held September 23rd, 2022. Additional response requested by Board by Oct 18th; complete, multiple responses between board, MD, and Appellants in last month, currently awaiting Appellants response by Nov 21, 2022. Response received December 13th, 2022. Currently awaiting result of discussions between legal teams and board on path forward. Direct discussions ongoing between legal teams.

Board has requested a response to the November 10th, 2023 letter from the parties by May 4th, 2023.

This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

Recommendation:

That the Operations report for the period April 21st – May 3rd is received as information.

Prepared by: Roland/Jon/David/Tristan

Date: May 3rd, 2023

Submitted to: Council

Date: May 9th, 2023

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
2022-280	Div 1	Sharp edge on side of bridge was hit by grader a couple of years ago. Requesting repair.	Bob M	-	September 7, 2022	Taper down section of Guard Rail to be replace	-
2022-313	Div 4	Road Needs Grading, Cattle Guard Rough on Skyline, Perm Snow fence still needs attention	Shawn/Jon	-	October 24, 2022	Texas gate has been graded and smothed out. Post has been installed for permanent snow fence repair. Some work has been done, need to confirmed its been all completed.	-
2022-341	Div 1	Snow Drifting, Conditions changed from removed snow fence	Jon/Tony N	-	November 2, 2022	First Call Submitted May 1, 2023	-
2022-436	Div 3	4th st sign missing	Don	-	December 7, 2022	First Call ready, sign ready to install	-
2022-465	Div 5	Fence broken when pushing snow	Tony N		December 14, 2022	Tony spoke with the owner, will be repair in the spring	
2022-471	Div 4	Wire fence buried with snow, requested fence to be repair by May 1st 2023	Eric/Jon		December 16, 2022		
2023-080	Div 3	Requesting gravel for road to their driveway	Tony N		March 28, 2023	To be comleted during road gravelling.	
2023-084	Div 4	Concern over the amount of gravel lost throughout the winter. Looks bad, rutted, not quality.	Shawn/Jon		April 6, 2023	Operator will grade road with new grqading proceedure to rehibiltate road surface.	
2023-087	Div 4	Culvert issue under main road	Jon/Tony N		April 11, 2023	Tony Inspected - Plan being Developed	
2023-088	Div 5	Culvert issue - needs replacement	Jon/Tony N		April 11, 2023	With ISL	
2023-091	Div 3	Dust Control & Cold Mix	Tony N		April 20, 2023	To Be Cold Mixed & Dust Controlled	
2023-094	Div 4	Holes in Chip Seal	Tony N		April 25, 2023	Holes to be patched during summer	
2023-102	Div 4	Requesting Driveway Grading	Shawn		May 2, 2023	Operator in training, Will be done 2nd week of May if caught up	
2023-104	Div 5	Requesting fence around skate park is damaged	Jon		April 28, 2023	Crews are takeing broken part or fence to be welded and reinstalled	

Attention:

Tony Bruder, Rick Lemire, David Cox, Harold Hollingshead, John MacGarva and Roland Milligan;

Re: Christie Mines Road

We live at 1018 - Township Road 6-2A.

I would like to once again submit a complaint of the condition of this road.

I have emailed Division 3 Councillor Dave Cox and never received a response; I have also left multiple complaints / concerns with the front desk staff at the MD office.

As you are aware this road was a trial project for chip seal installation a few years back. This project failed and the road has been attempted to be returned to a gravel state.

Gravel has been applied multiple times and is always very quickly pushed to the sides. There are multiple areas on the road that still have the chip seal present and the gravel moves within days of it being applied.

I understand that it is Spring and pot holes are an issue seen on most gravel roads. We frequent other gravel roads within the MD of Pincher Creek often and ours is by far in way worse condition than others.

From your Road Maintenance Policy (C-PW-004):

The Policy will be reviewed annually with the intent of Council and Public Works bringing forward comments on:

- policy revisions;*
- road classifications, requirements for upgrades or downgrades in a road's classification;*
- repairs or concerns that require maintenance;*
- projects to be considered in the capital program; and*
- a review of completed projects.*

The annual review will include a road tour with Council.

The Road Maintenance Policy will provide Public Works with clear direction from Council on the level of maintenance effort as it relates to the Municipalities roads.

I would like to know when this policy was last reviewed? And when it is scheduled to be reviewed again?

Has the road tour with Council happened already, when is this scheduled?

What is the Municipal District of Pincher Creek's plan for this failed chip seal project?

How is this road to be repaired, pavement? Another Chip Seal?

I look forward to your response,

Sincerely;

Kathryn Marsh

From: [Amanda Elliott](#)
To: [Jessica McClelland](#)
Subject: Christie Mines road
Date: April 27, 2023 9:32:39 AM

Dear MD Counsellors:

Tony Bruder, Rick Lemire, David Cox, Harold Hollingshead, John MacGarva and Roland Milligan;

I am writing today in regards to the condition of the Christie Mines road just west of Pincher Creek. I live at 6207 30-3, and only need to travel about 1 km on the Christie Mines road. On this 1 km drive to town it is very apparent that the road is in terrible condition with huge pot holes and very limited gravel. Gravel has been applied a number of times, but does not stay long which I believe is due to the previous chip seal that had been used on it.

Is there any plan for improvement on this road? It is heavily trafficked not only by vehicles, but also runners and cyclists.

I look forward to a response,

Amanda Davidson

From: [Karla Breeze](#)
To: [Jessica McClelland](#)
Subject: Road Conditions
Date: April 27, 2023 12:56:56 PM

To whom it may concern;

I am writing to comment on the deplorable conditions of Township Road 62-A (Christie Mine Road). I am a resident and taxpayer of the MD and find the state of this road and other roads in the MD unacceptable. The ground has been thawed for a month and I haven't seen a single grater out to maintain or repair our road. The damage to vehicles belonging to tax payers in the MD is increasing from large potholes, washboards and lack of gravel on the roads. I am respectfully requesting a portion of my MD taxes to be refunded to me in order to repair damage to my vehicles from these dangerous road conditions. The potholes on the edge of town where 62-A meets Broadview street are so large and dangerous and hard to see coming, and have been so for over a month. It would be wise to fix this area promptly in order to avoid injury, lawsuit, or death.

Sincerely,


Karla Breeze

MD Tax Payer

Sent from [Mail](#) for Windows

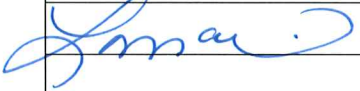
Recommendation to Council

G3a

TITLE: DEVELOPMENT PERMIT NO. 2023-02 Applicant: Alberta Rocks Ltd Location: Lot 14, Block 971 0740 within SE 18-7-2 W5 Division: 5 Parcel: 4.9 ha (12.1 acres) Zoning: Direct Control – DC Development: Natural Resource Extraction Pit	
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PREPARED BY: Laura McKinnon	DATE: May 4 2023
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DEPARTMENT: Planning and Development

 Department Supervisor	2023/05/04 Date	ATTACHMENTS: 1. Development Permit Application 2023-02 2. Site Plan 3. Reclamation Plan 4. “Un-approved Pit” Size 5. 100m Setback Map
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APPROVALS:

_____ Department Director	_____ Date	 CAO	2023/05/04 Date
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RECOMMENDATION:

That Development Permit No. 2023-02, for the development of a Natural Resource Extraction Pit, be approved subject to the following Condition(s):

1. That this development meets the minimum provisions as required in Land Use Bylaw 1289-18.
2. That pursuant to Section 655(1)(b) of the *Municipal Government Act*, the applicant or owner or both enter into and comply with a Development Agreement with the M.D. of Pincher Creek No. 9 which shall be registered concurrently with the title being created for the purpose of constructing the undeveloped Road Allowance to the minimum standard (Policy – C-PW-019).
3. Reclamation of previous unapproved pit must be completed prior to commencement of work in new pit.
4. That the allotted pit size be reduced to account for the previously unapproved pit, being 0.84 ha (2.1 acres) for a total of 4.06 ha (10 acres).
5. Dust control measures to be placed on the haul route as required, to the satisfaction of the M.D. of Pincher Creek No. 9, or as directed by the Public Works Manager.
6. Site reclamation of the 100m x 100m blocks (including soils), shall occur incrementally as per the reclamation plan attached to and forming part of this Development Permit. Complete site reclamation shall be completed within one (1) year of the depletion of the pit use. Stripping and reclamation operations shall be conducted in a timely manner, and organized to cause minimal disturbance for neighboring property owners.

Recommendation to Council

7. Potential soil erosion risk shall be minimized by seeding the stockpiled soils and reclaimed pit with an certified weed-free grass mixture to enable rapid growth of vegetative cover, which must be approved by the Agricultural Fieldman.
8. All existing stands of trees and shrubbery outside the development area to be preserved for environmental and sound attenuation purposes.
9. Topsoil, overburden and gravel materials to be stockpiled in accordance with the approved plan.
10. Appropriate trash bins to be located on site or no garbage to be imported to the site.
11. Gravel pit operations shall be limited to the hours of 8:00 am to 4:00 pm, Monday – Friday. The operations shall be closed on statutory holidays.
12. There will be no crushing or screening permitted on site. All materials will be hauled off site to be processed.
13. Posting of appropriate warning signs to inform the public of potential hazards to the satisfaction of the Development Officer.
14. Adequate fencing to be provided if necessary.
15. Developer must comply with the M.D. of Pincher Creek No. 9 - Weed Free Gravel/Aggregate Policy – C-AES-003
16. Soil reclamation will be required if contamination occurs as a result of equipment, equipment maintenance or repair.
17. Any disturbance of ground water or location of ground water shall halt operations immediately. Any effect on groundwater, if required, shall be dealt with by the Development in accordance to provincial standard.
18. Developer must obtain Historic Resource Clearance prior to commencement of pit operations.
19. Operations must follow all components of the Water Act, the Environmental Protection Guidelines for Pits and the Conservation and Reclamation Regulation.
20. Equipment used in daily operations shall be fitted with white noise or other low noise, multi-frequency backup alarms in place of tonal beeper alarms. Truck traffic shall be routed in a forward pattern that avoids the use of backup beeper alarms.
21. Equipment required for road building, road maintenance, stripping and reclamation are not required to be modified.
22. Truck traffic shall be directed to under 50km/hr on haul route from highway to pit operations. Use of engine brakes are prohibited on haul route from highway to pit operations.
23. Failure to comply with any of the listed conditions may nullify the Development Permit.
24. Permit will be issued once agreements have been signed to the satisfaction of the Municipal District of Pincher Creek No. 9.

BACKGROUND:

On August 25, 2022, the MD received an application for an amendment to the Land Use Bylaw from Alberta Rocks Ltd. The amendment was for the change in land use designation of a portion of the SW 18-7-2 W5 from Agriculture – A to Direct Control – DC.

The purpose of the proposed amendment was to allow for the development of a natural resource extraction pit within a portion of SE 18-7-2 W5 (*Attachment No. 1*). The lands are located adjacent to the east side of Highway No. 507, approximately 1.65km (1.02 miles) south of the Highway No. 3

Recommendation to Council

intersection. The proposed amendment Bylaw 1342-22 was given third and final reading on December 13 2022.

On January 5th 2023, the MD received Development Permit Application 2023-02, for the development of a Natural Resource Extraction Pit within the rezoned portion of SW 18-7-2 (*Attachment No. 2*).

This application is before Council because:

- Within the Direct Control – DC Land Use District, Council is the development authority for all proposed uses.

The applicant submitted a Pre-Disturbance Reclamation Plan, as an addition to the original application (*Attachment No. 3*).

On March 28th 2023, the proposed Development Permit went before Council. After thorough discussion, it was tabled on request for more information from Administration and updated conditions.

- Alberta Environment and Protected Areas was contacted with regards to the “un-approved pit”. It was determined that this pit, even after reclamation, is to be included in the total area for the Class II Pit designation.
- Therefore, the applicant must take into consideration the amount of acres of the disturbed area with road (*Attachment No. 4*) and reduce that from the proposed area in order to stay under the threshold for a Class II Pit. If they go over this amount, they are subject to receiving approval from Alberta Environment and Protected Areas for a Class I Designation.

On April 19th 2023, a Special Council meeting was held, in order to give another opportunity for public input. Council had the opportunity to hear both verbal and written statements, as well as the new and updated conditions.

Questions arose regarding Section 3 – Site Requirements of the Development Permit Application being;

- *Is the proposed development site within 100 meters of a swamp, gully, ravine, coulee, natural drainage course or floodplain*

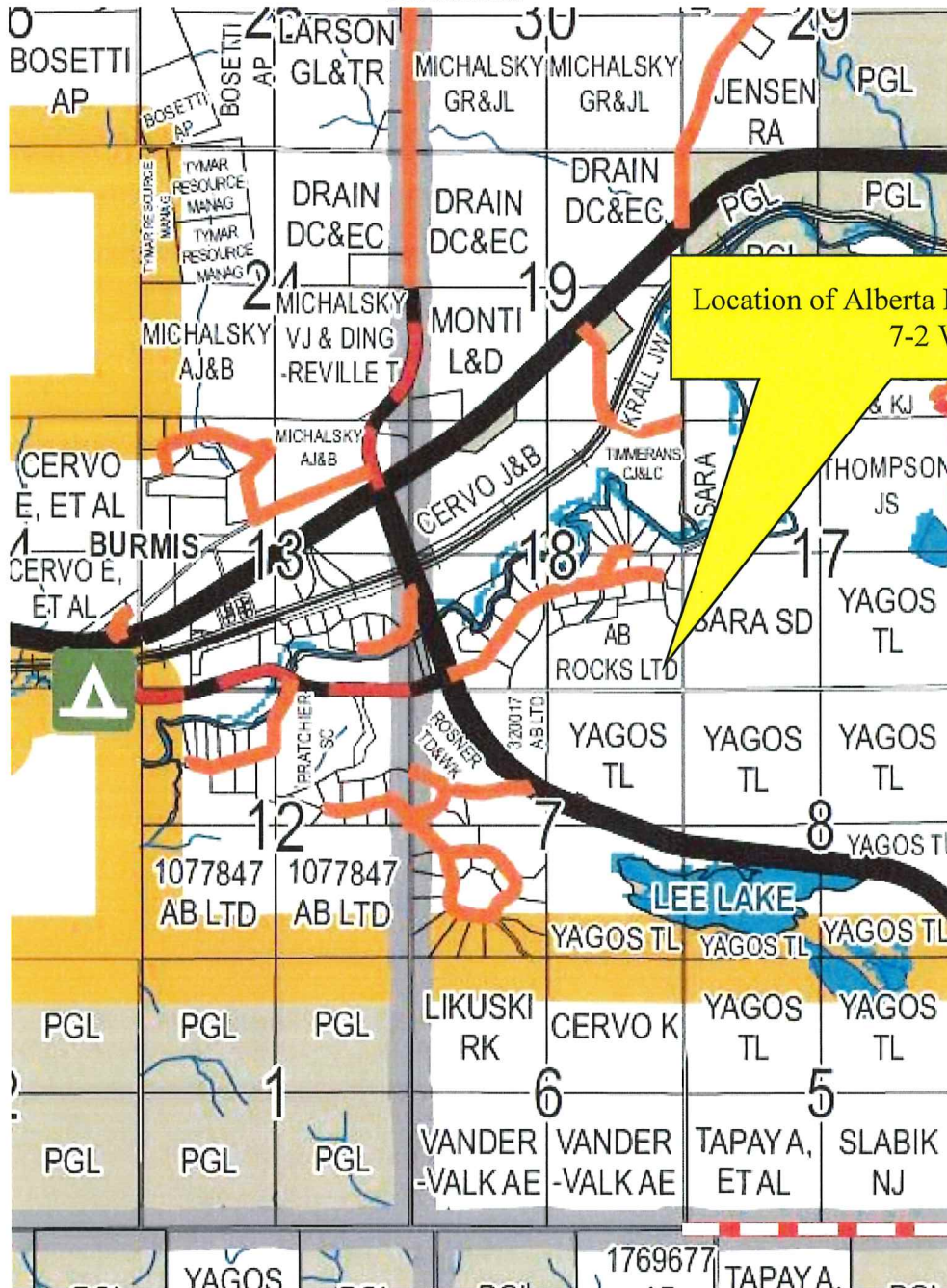
Administration prepared a site map (*Attachment No. 5*) to display 100m setbacks in all directions from the rezoned area including 2m contours.

FINANCIAL IMPLICATIONS:

- None

Recommendation to Council

Figure 1
Location





Municipal District of Pincher Creek
 P.O. Box 279
 Pincher Creek, AB T0K 1W0
 Phone: 403.627.3130 • Fax: 403.627.5070

DEVELOPMENT PERMIT APPLICATION

All grey areas will be completed by the Planning Authority

DEVELOPMENT PERMIT APPLICATION NO. 2023-2

Date Application Received Jan 5/23

PERMIT FEE ^{\$100 Permitted} ~~\$150 Discretionary~~

Date Application Accepted Mar 1/23

RECEIPT NO. 52794

Tax Roll # _____

IMPORTANT: This information may also be shared with appropriate government / other agencies and may also be kept on file by those agencies. This information may also be used by and for any or all municipal programs and services. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact the Municipal District of Pincher Creek No. 9

SECTION 1: GENERAL INFORMATION

Applicant: Alberta Rocks Ltd (Craig Anderson)

Address: PO Box 242 Pincher Creek AB T0K 1W0

Telephone: 403 627 8719 Email: craig@alberta rocks ltd. com

Owner of Land (if different from above): _____

Address: _____ Telephone: _____

Interest of Applicant (if not the owner): _____

SECTION 2: PROPOSED DEVELOPMENT

I/We hereby make application for a Development Permit under the provisions of Land Use Bylaw No. in accordance with the plans and supporting information submitted herewith and which forms part of this application.

A brief description of the proposed development is as follows:

Extraction pit - (Natural Resource)

Legal Description: Lot(s) 14

Block _____

Plan 971 0740

Quarter Section SE - 18 - 7 - 2 - W5

Estimated Commencement Date: ASAP

Estimated Completion Date: _____

SECTION 3: SITE REQUIREMENTS

Land Use District: Direct Control - DE Division: 5

Permitted Use Discretionary Use

Is the proposed development site within 100 metres of a swamp, gully, ravine, coulee, natural drainage course or floodplain?

Yes No

Is the proposed development below a licenced dam?

Yes No

Is the proposed development site situated on a slope?

Yes No

If yes, approximately how many degrees of slope? _____ degrees

Has the applicant or a previous registered owner undertaken a slope stability study or geotechnical evaluation of the proposed development site?

Yes No Don't know Not required

Could the proposed development be impacted by a geographic feature or a waterbody?

Yes No Don't think so

<u>PRINCIPAL BUILDING</u>	Proposed	By Law Requirements	Conforms
(1) Area of Site	/		
(2) Area of Building			
(3) %Site Coverage by Building (within Hamets)			
(4) Front Yard Setback Direction Facing:			
(5) Rear Yard Setback Direction Facing:			
(6) Side Yard Setback: Direction Facing:			
(7) Side Yard Setback: Direction Facing:			
(8) Height of Building			
(9) Number of Off Street Parking Spaces			

Other Supporting Material Attached (e.g. site plan, architectural drawing)

As per plans attached

ACCESSORY BUILDING	Proposed	By Law Requirements	Conforms
(1) Area of Site			
(2) Area of Building			
(3) % Site Coverage by Building (within Hamlets)			
(4) Front Yard Setback Direction Facing:			
(5) Rear Yard Setback Direction Facing:			
(6) Side Yard Setback: Direction Facing:			
(7) Side Yard Setback: Direction Facing:			
(8) Height of Building			
(9) Number of Off Street Parking Spaces			

Other Supporting Material Attached (e.g. site plan, architectural drawing)

SECTION 4: DEMOLITION

Type of building being demolished : _____

Area of size: _____

Type of demolition planned: _____

SECTION 5: SIGNATURES (both signatures required)

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to this application for a Development Permit.

I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

DATE: _____

 _____
Applicant

Registered Owner

Information on this application form will become part of a file which may be considered at a public meeting.

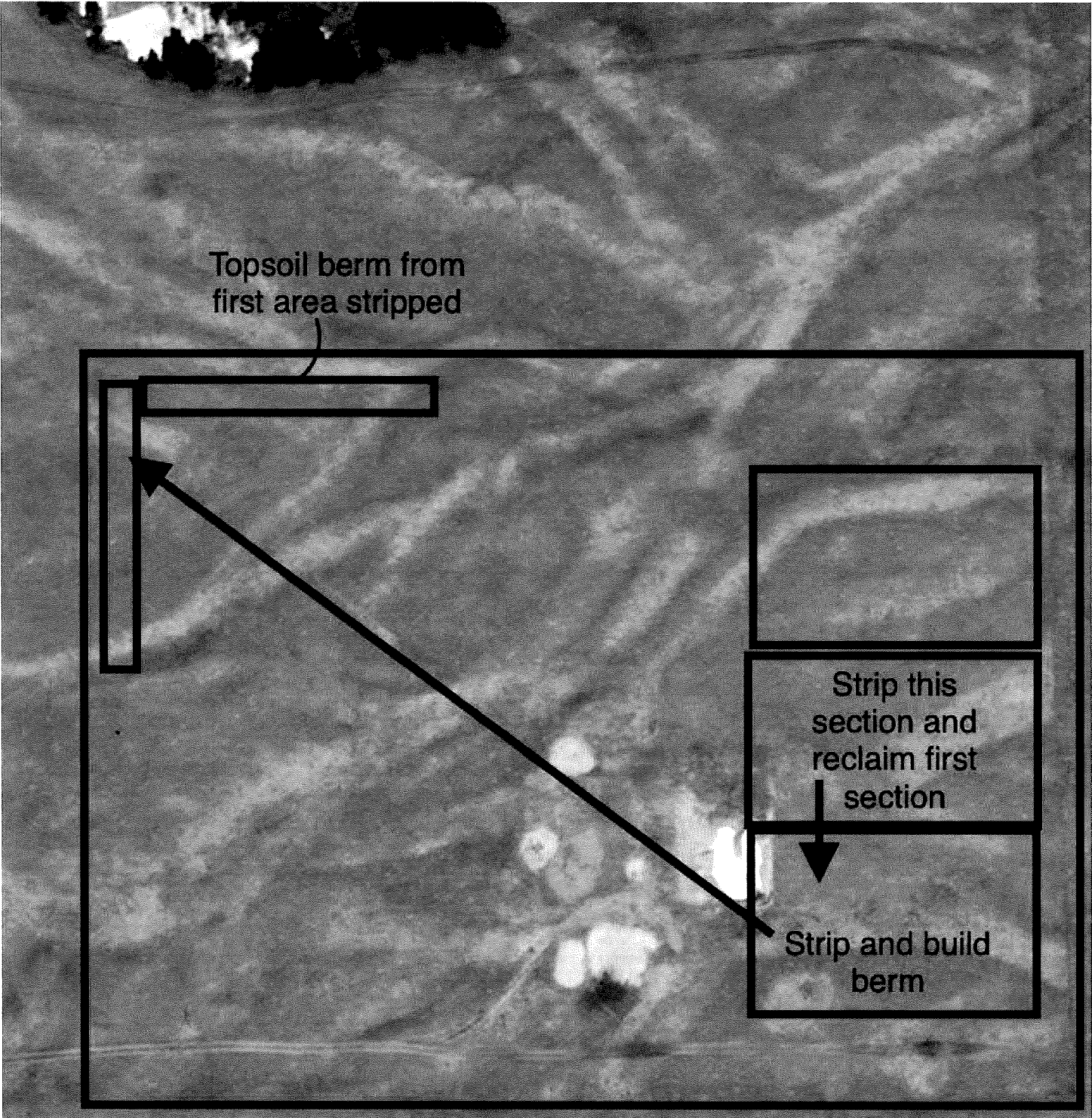
IMPORTANT NOTES:

THE DEVELOPMENT OFFICER MAY REFUSE TO ACCEPT AN APPLICATION FOR A DEVELOPMENT PERMIT WHERE THE INFORMATION REQUIRED HAS NOT BEEN SUPPLIED OR WHERE THE QUALITY OF SUCH INFORMATION IS INADEQUATE TO PROPERLY EVALUATE THE APPLICATION.

1. In addition to completing this application form in its entirety, an application for a development permit shall be accompanied by the following information, where relevant:
 - (a) a lot plan at scale to the satisfaction of the Development Officer showing the size and shape of the lot, the front, rear and side yards, any provision for off-street loading and vehicle parking, access to the site, and the location of public utility lines, waterbodies and treed areas;
 - (b) a scaled floor plan and elevations where construction is proposed;
 - (c) at the discretion of the Development Officer, a Real Property Report as proof of location of existing development and a copy of the Duplicate Certificate of Title indicating ownership and encumbrances;
 - (d) if the applicant is not the registered owner, a written statement, signed by the registered owner consenting to the application and approving the applicant as the agent for the registered owner.
2. A non-refundable processing fee of an amount determined by Council shall accompany every application for a development permit.
3. Failure to complete the application form fully and supply the required information, plans and fee may cause delays in processing the application.
4. All development permits shall contain the following informative:

“ANY DEVELOPMENT CARRIED OUT PRIOR TO THE EFFECTIVE DATE OF THE APPROPRIATE DEVELOPMENT PERMIT IS DONE SOLELY AT THE RISK OF THE APPLICANT AND/OR LANDOWNER.”
5. In accordance with the *Municipal Government Act*, a development authority must, within 20 days after the receipt of an application for a development permit, determine whether the application is complete.

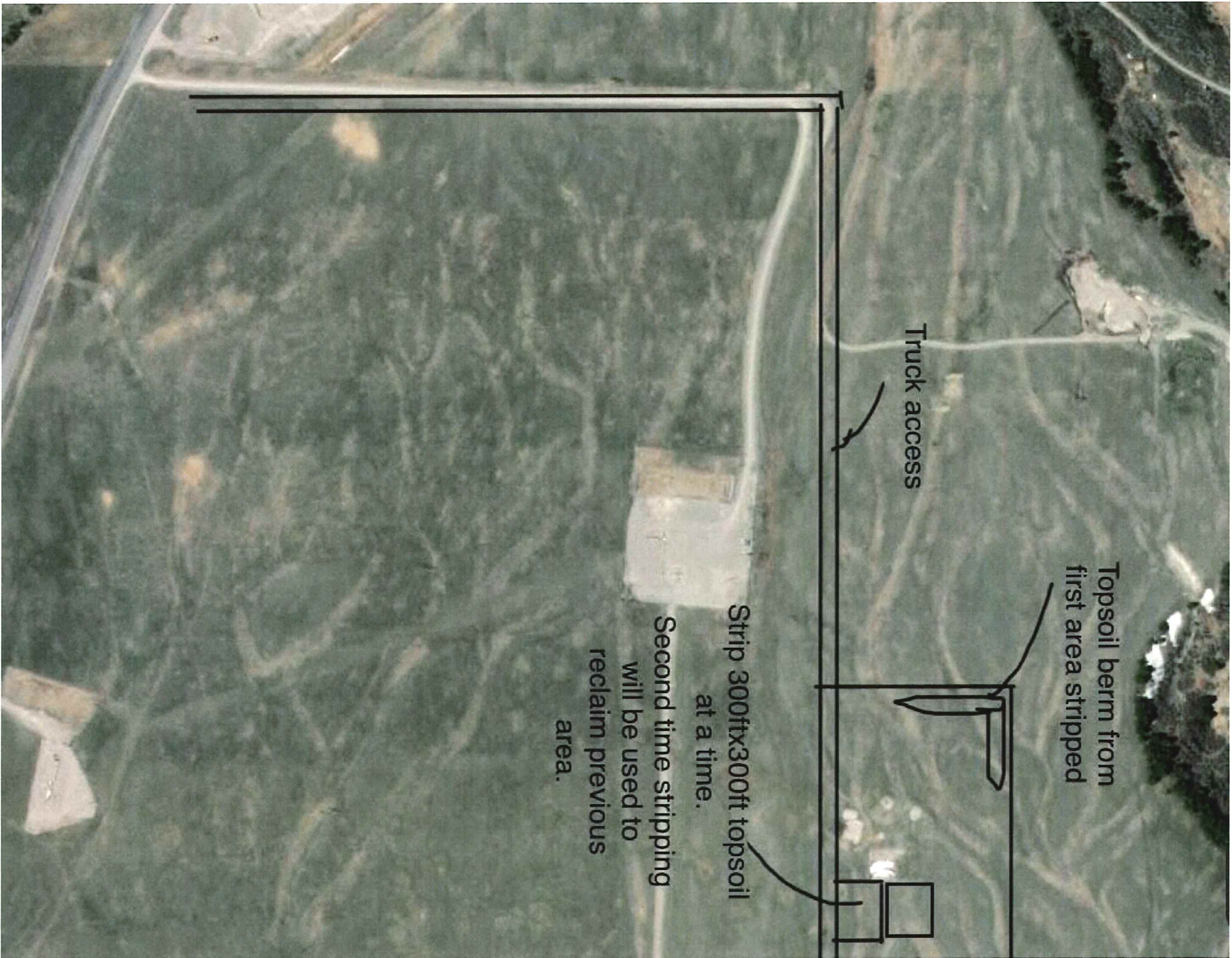
A decision on a completed application must be made within 40 days. After the 40-day period the applicant may deem the application refused and file an appeal within 21 days, of the expiry of the decision date.
6. Every approach to a residence is entitled to a civic address sign, supplied by the municipality. If your location does not already have a sign, please contact the MD Administration Office to make arrangements as soon as your approach has been constructed.



Topsoil berm from first area stripped

Strip this section and reclaim first section

Strip and build berm



Truck access

Topsoil berm from first area stripped

Strip 300ftx300ft topsoil at a time.

Second time stripping will be used to reclaim previous area.

Proposed Amendment to Land Use By-Law 1315-19, MD of Pincher Creek No. 9

The following information is offered in support of an application to amend the MD of Pincher Creek Land Use By-Law moving the proposed 4.9 ha parcel from Agricultural to Direct Control.

We are asking for this amendment so we can apply to extract a natural resource (gravel) from the 4.9 ha site in the SE corner of Lot 14, Plan 971 0740, SE 18 7-2-5.

This information is offered to address objections raised at a public hearing held January 28, 2020 regarding a previous application.

We are proposing the following operational parameters:

- This will strictly be a gravel extraction operation; there will be no crushing or further processing on site. Gravel will be excavated and hauled to an existing Alberta Rocks operation to be further processed.
- There will be no retail sales from this site.
- There will be no buildings or bulk fuel storage tanks on site.
- We are proposing 8:00am to 4:00pm operating hours on week days only, no activity on weekends or holidays. The proposed access to the site will be on the east-west government road allowance adjacent to the extraction site. There is also an undeveloped road allowance straight south of proposed site.
- Any additional conditions required for road maintenance and dust control will be at the direction of the MD of Pincher Creek.
- As indicated in another attached document, (Appendix B), the site will be contoured and restored in accordance with Municipal and Provincial requirements. A good example of how a gravel pit can be properly restored is the old Rinaldi pit just west of this proposed operation.

Information also attached gives data on the environmental and infrastructure impact of hauling gravel into the area from long distances as well as letters of support for the need for locally sourced material.

We have also provided drone imagery of proposed site and surrounding area to bring a visual perspective to proposal.

Re: Application for Amendment to the Land Use Bylaw

Objective: to change the land use of 4.9 ha, being the southeast corner of Lot 14, Plan 971 0740, SE 18 7-2-5 , from Country Residential to Natural Resource Extraction (gravel).

Benefits:

“A Municipal Guide to Sand and Gravel Operations in Alberta”, 2007, makes the following statement: “The extraction of aggregate (sand and gravel) resources is vital to the growth of Alberta. Readily available supplies of aggregate are essential for development of the roads, buildings and infrastructure on which our society and our economy are built.” The proposed extraction area is 200M X 245M X 3.5M deep with a potential volume of 214,375 LCM of aggregate. Articles 1 & 2 (attached) emphasize the need to recover deposits of this important material. Villa Vega, and any other modern community, would not exist without the extensive use of gravel and rock for road building and concrete for basements, sidewalks and retaining walls.

Location:

This small proposed gravel pit is located at the property’s SE corner on a wide level bench that drops steeply away at its north margin, down a wooded hillside for approximately 500 meters to the main Villa Vega access road. The distance from the crest of the hillside to the pit perimeter varies generally from approximately 650 to 300 meters, with one site jutting in closer to the proposed pit. Elevation change for the upper wooded north-facing slope goes from 1243 M at the crest to 1210 M at the access road below, a drop of 33 meters over approximately 350 M distance. Of the approximately 21 lots in the subdivision, the proposed pit would be visible to only 2 of them. The balance of the dwellings are situated at various locations scattered throughout the timber along the north-facing slope, and within the grass/shrub cover north toward the river, some 650 M away at its nearest point.

In summary, the proposed gravel extraction site is small (4.9 hectares), well back (approx. 300 meters) in a southerly direction from the crest of the north-facing hillside which forms the south part of the Villa Vega residential area, and as far away east (downwind) as it can get from any residences. The nearest residence (one of only 2 that can see the proposed pit area) is approximately 300 meters away due north. The other visible residence is approximately 700 meters west of the proposed location. Properly placed berms, well-vegetated, should satisfactorily block pit operations from the view of both of these residences.

Access:

Pit access will follow an existing trail along the southern quarter section Right of Way. It will be upgraded to connect with the existing north/south ROW access road between NW7 7-2-5 and NE7 7-2-5 out to Hwy 507 to the east of the abandoned Rinaldi gravel pit.

Impacts and Mitigation:

Resource extraction operations such as gravel pits have many direct positive impacts — for example: municipal taxes and royalty payments, availability of local sources of aggregate for development of industry, transportation and residential, local jobs for equipment operators, trucking companies and house builders.

Negative comments related to gravel pits generally cite noise and visual as the principal impacts of gravel extraction operations.

Research into the climate of the area reveals that a typical day might see winds in the 50 – 90 km/hr range, a fact that has led to successful development of wind farms, and wind turbine towers are a familiar part of the area scenery. Siting this small Class 2 pit on the far southeast corner of SE18 7-2-5 will place it well downwind of the majority of residences in Villa Vega. It is anticipated that these same winds will significantly reduce the potential for most noises from downwind gravel extraction operations to be a disturbance to residents in the subdivision. Initial pit activities will see development of strategic berms to act as sound barriers that block potential work noises from escaping the pit area. Providing vegetative cover on berms by salvaging and seeding any available topsoil will also maximize the potential for this small pit to blend in with the surrounding topography.

In addition, the north-facing slope where many of the Villa Vega acreages are located is naturally well-treed, and it is anticipated that the vegetation cover there will continue to act as a buffer to suppress off-site noises. Existing noises would include highway (507 & 3) traffic, lawn mowers, chain saws, high winds and trains regularly passing through on CPR mainline.

Operation and Reclamation:

The aggregate deposit at this site is currently overlain by a thin, well-drained soil layer with characteristic grass/forb/shrub cover. There is some evidence to suggest that at some time in the past, an attempt had been made to cultivate the site, perhaps to grow grain or hay. For this site, low soil moisture, low soil nutrients, low rainfall and the drying effect of the predominant winds results in low grazing capability.

Operations will comply with existing Provincial and Municipal regulations and Codes of Practice applicable to gravel pit operations of this size.

The first step in development will be to salvage all surface materials capable of supporting vegetation growth. There is generally a native seed bank present in the surface layer which is beneficial in providing additional native seed source for reclamation. Surface materials will be sequentially removed and stockpiled for later spreading on the re-contoured pit slopes during the reclamation phase. Re-contouring during site reclamation can provide much-needed topographic variation in the form of humps, swales and microsites that encourage seedling establishment. The reclamation objective will be to re-contour and re-seed the site to establish a vegetation cover that will prevent erosion and eventually provide wildlife cover and forage.

Sound Levels:

Noise levels associated with gravel crushing activities at an operating pit were measured on September 20, 2019 during full production at the Alberta Rocks aggregate pit near the junction of Hwy 507 and Hwy 3. Sound levels were measured with an **Hti HT-80A sound level meter**. Distances were measured with a **Leica Rangemaster 1600-B range finder**.

The in-pit heavy equipment in use during the noise level monitoring was:

- . McCloskey J-40 crusher, McCloskey C-44 crusher, McCloskey ST-80 stacker, Extec sorter
- . 2 – 5 cu. yd. rubber-tired loaders
- . occasional gravel truck / trailer combinations removing product from the pit

Table of sound levels recorded in/near Alberta Rocks gravel pit – Sept. 20, 2019

Source	Distance (m)	Decibels (dB)
Background inside pit noise-truck idling, wind, crusher down	89	49
Hwy 3 traffic – cars, trucks, gusty wind- 5 min. duration sample	65	70.6 – 39
West pit access rd. – near Tp. Rd. 7-26 -4 min. duration	225	47.7 – 36.5
Mid-pit –Talon Peak Estates Road – 5 min. duration	230	47.7 – 37.4
East end of property – pit operating, Hwy 3 traffic @ 200 meters- 2 min.	500	60.3 – 39.2
East end of property – pit operating, Hwy 3 noise partial block – 2 min	450	52.3 – 32.9
Inside pit – operating – clear view W of crusher – 5 min. duration	145	66.6 – 46.3

Low noise levels associated with this operation are partly due to the presence of a 2 meter high vegetated berm along most of the pit perimeter, in addition to the fact that the pit develops in benches downward, effectively blocking sound from leaving the pit itself.

Additional noise sources:

Westbound CPR train – 2 diesel locomotives pulling oil cars - distance 170 meters - dB = 71.5 maximum

Re: Cross-section A – A'

This cross-section represents a slice south to north through the east part of the Villa Vega subdivision, originating in the area of the proposed pit then proceeding north through SE18 7-2-5 and part of NE18 7-2-5. It is intended to illustrate the gradient and orientation of the timbered north-facing slope. Residences in this area are across the flats, over the hill and well away from proposed development activities associated with this application.

Figure 1: Cross-section A - A'

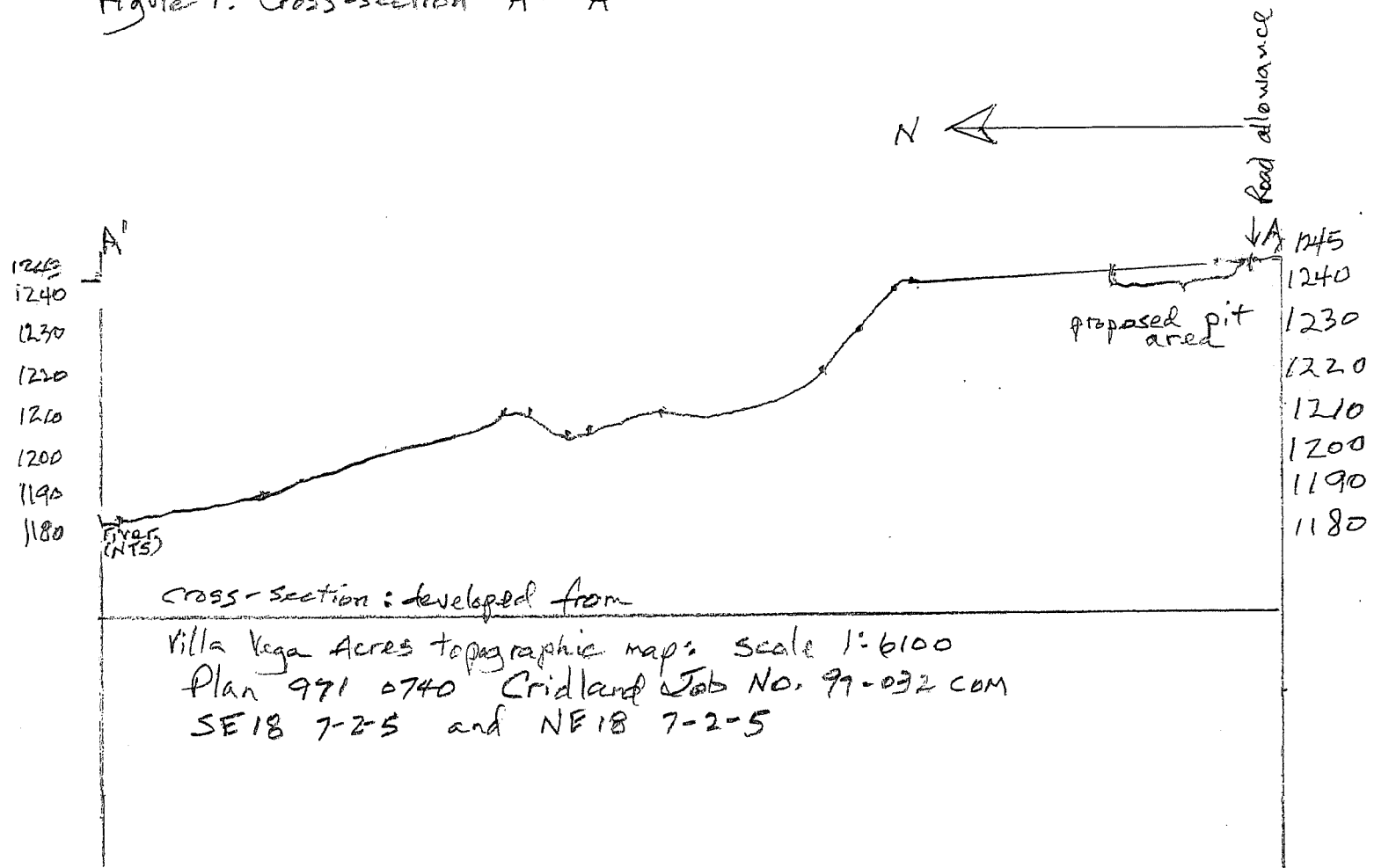
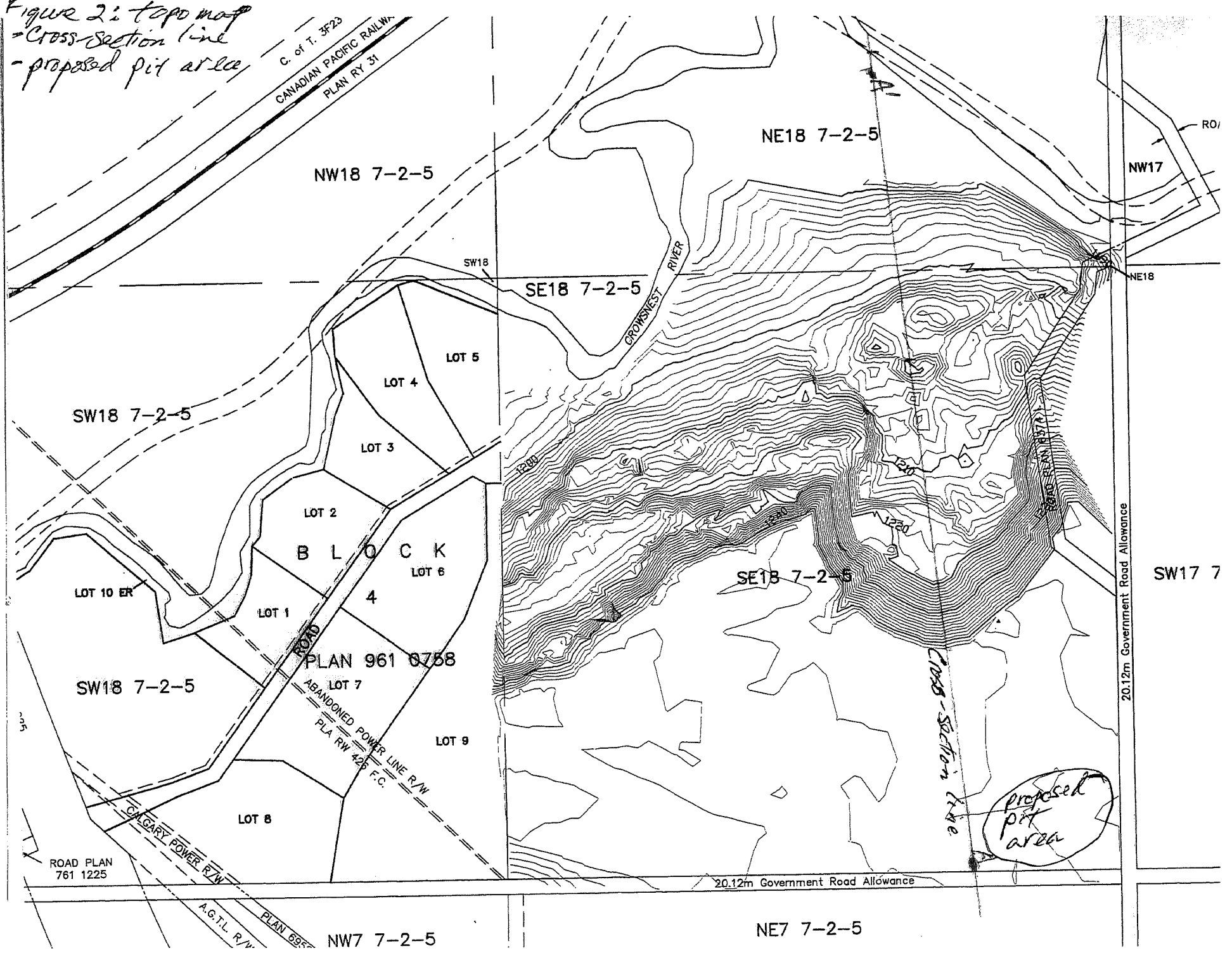
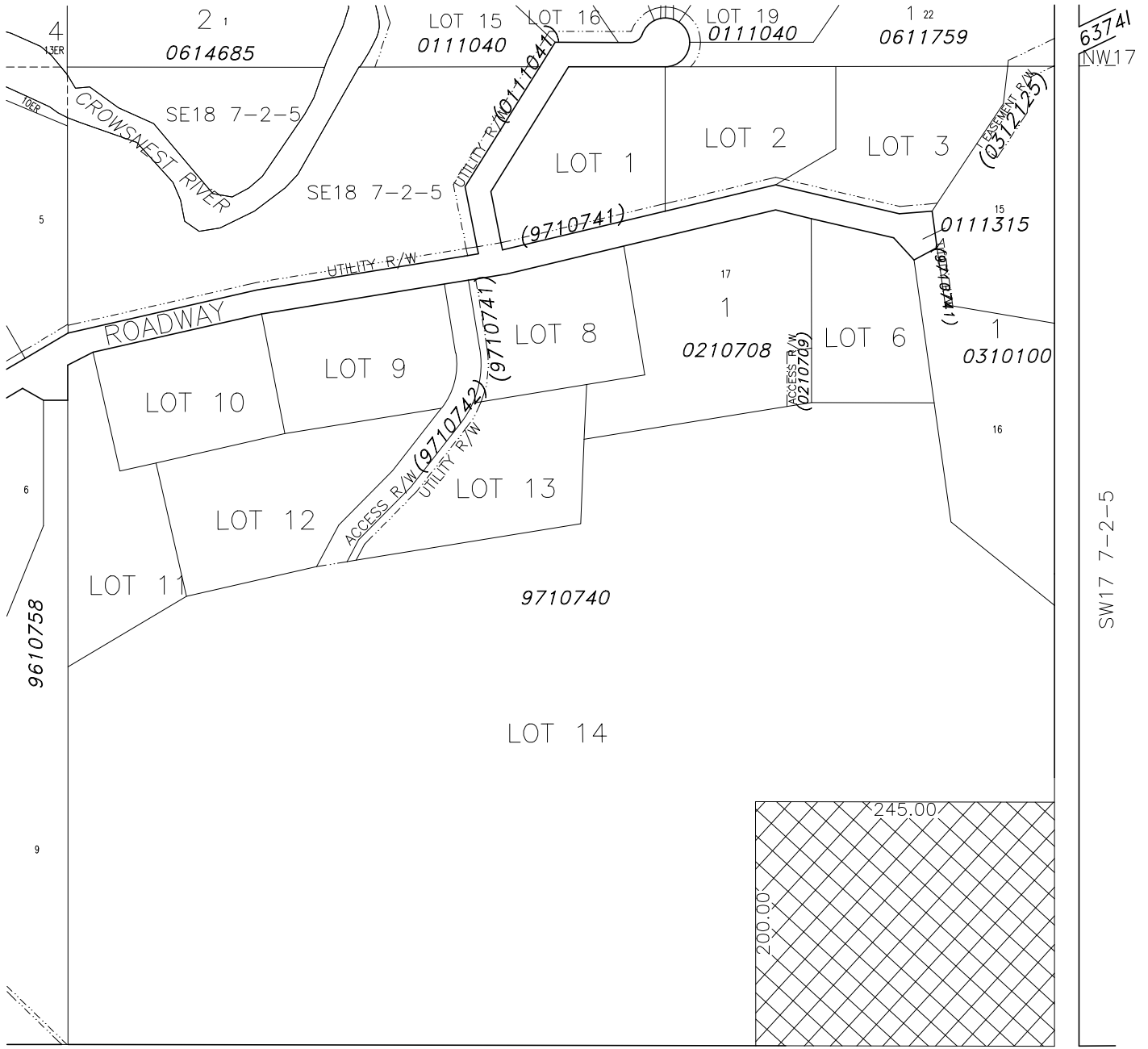


Figure 2: topo map
- Cross-section line
- proposed pit area





4
3ER

2
0614685

LOT 15
0111040

LOT 16
0111040

LOT 19
0111040

1
0611759

63741
NW17

SE18 7-2-5

UTILITY R/W (9710741)

EASEMENT R/W
(0312125)

LOT 1

LOT 2

LOT 3

SE18 7-2-5

(9710741)

15
0111315

ROADWAY

17

1

0210708

LOT 8

LOT 6

(170742)

1

0310100

LOT 9

LOT 10

LOT 13

ACCESS R/W (9710742)
UTILITY R/W

ACCESS R/W
(0210709)

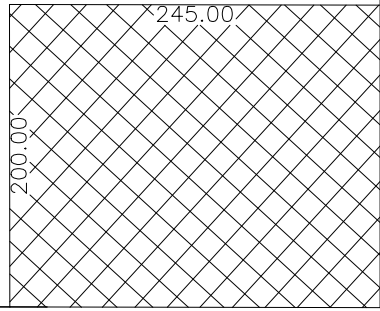
16

LOT 12

LOT 11

9710740

LOT 14



9610758

SW17 7-2-5

NW7

NE7 7-2-5

NW8

**PRE-DISTURBANCE RECLAMATION PLAN
FOR ALBERTA ROCKS GRAVEL PIT LOCATED AT
LOT 14, PLAN 9710740, SE 18-7-2-W5**

Prepared for:

Alberta Rocks Ltd.
Box 242, Pincher Creek, AB T0K 1W0

Prepared on:

March 22, 2023

Prepared by:

Hawkin Everts
1997561 Alberta Ltd.
Box 194, Pincher Creek AB, T0K 1W0

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1. BACKGROUND

In the spring of 2023, pending development approval, Alberta Rocks will commence operations for a new natural resource extraction pit located (Gravel pit) at Lot 14, Plan 9710740, SE 18-7-2-w5, near Burmis, Alberta.

The entire pit application encompasses 12.1 acres (4.9 ha), which does not trigger the requirement for a full environmental assessment; however, to complete proper due diligence, Alberta Rocks has requested a pre-disturbance reclamation plan.

The pit will be strategically excavated in 100m x 100m blocks and reclaimed following the extraction of the aggregates prior to excavating another 100m x 100m area. The 100m x 100m blocks sizing has been chosen to accommodate approximately 1 years' worth of aggregate supply depending on yearly demand and sales. Aggregate crushing and screening operations will be conducted at another approved location near-by.

Reclamation of the disturbances created during the aggregate extraction will occur immediately following the depletion of aggregate in the 100m x 100m blocks. As per reclamation best management practices, the reclamation scope of work will occur during fall or spring. Reclamation will be planned to occur within one year of topsoil removal and prior to removing topsoil from another block area.

2. RECLAMATION STRATEGIES

The intent of reclamation is to restore a disturbance to pre-disturbance conditions (or in some cases, to create a specifically desired outcome) by restoring the normal ecological functions of an area and reestablishing the capability of the system to be self-sustaining. In a general sense, this is achieved by replacing soil horizons in their correct order, reestablishing vegetation, and preemptively predicting and controlling the movement of exposed soils on-site until vegetation reestablishes.

Vegetation provides a variety of ecological functions which promote the diversity of all organisms and will restore ecosystem health as quickly as possible. Ecological functions selected for include:

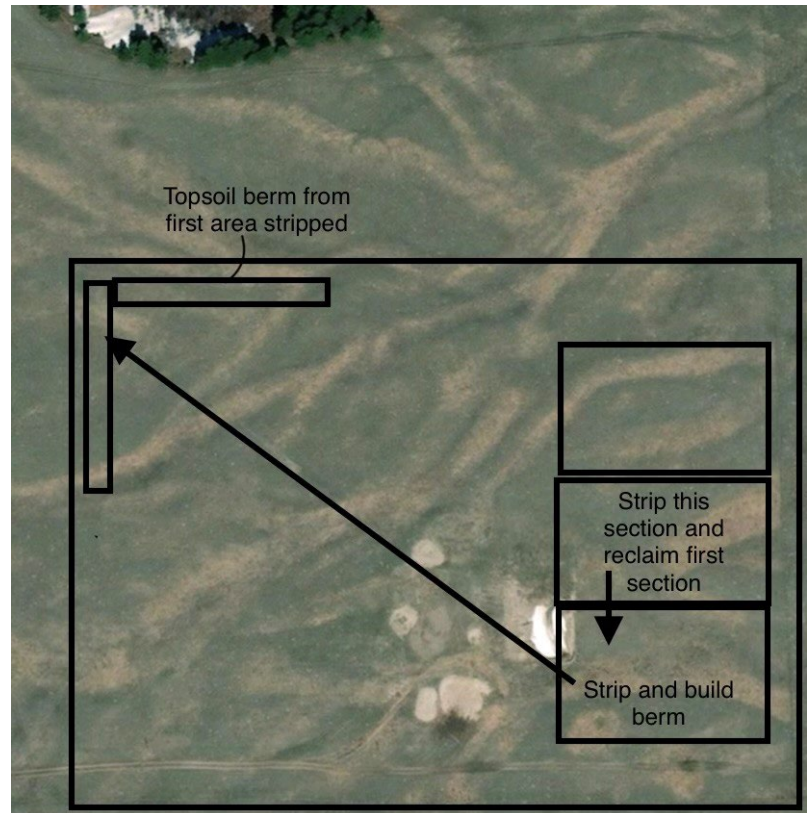
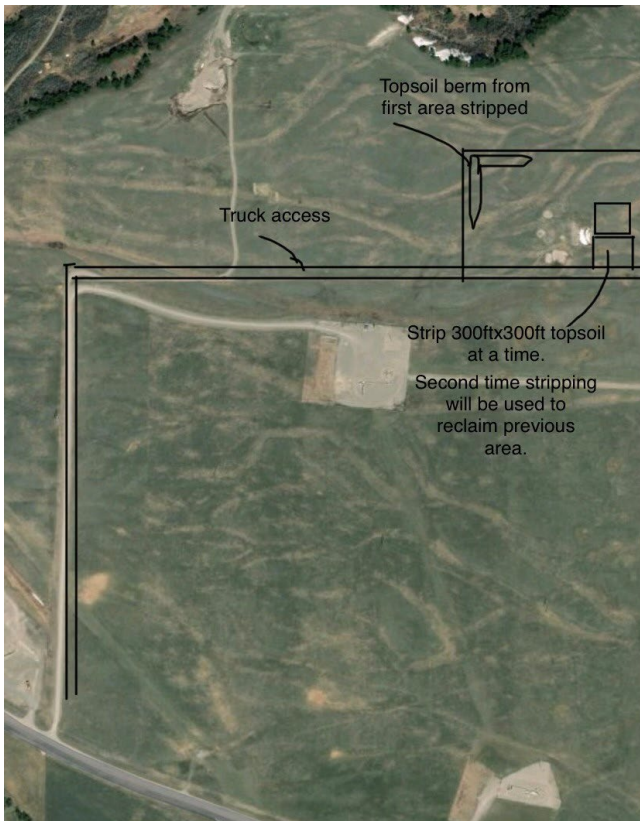
- Erosion and sediment control through strong root systems and rhizomatous reproduction;
- N₂ fixation into the soil;
- A blend of pioneer, mid-seral, and climax species, to both maximize biodiversity and ensure the disturbed community will be further along the appropriate trajectory of the surrounding area;
- Wildlife and livestock utilization, such as palatability, cover, and shelter values;
- Creation of litter build-up over a shorter time period. Litter:
 - Protects exposed soils from wind and water erosion;
 - Promotes water infiltration instead of surface run-off;
 - Provides material which will decay and provide nutrients for plant life and soil macro- and microorganisms;
 - And prevents new infestations of invasive non-native plants (weeds) from establishing.

The strategies selected for the reclamation of the disturbances on the gravel pit are listed below.

2.1 Site Preparation, Stripping and Soil Storage

Site preparation encompasses many techniques used situationally to ensure that site conditions maximize the ability of the site to revegetate as quickly as possible. The A and B horizons of the pit area soils have been found to be very thin, possibly due to poor historic farming practices in the area. Care and attention will be taken during stripping, handling and soil storage to mitigate loss of the valuable topsoil horizon. Strategies selected for the gravel pit reclamation include:

- Stripping of soils will occur with the supervision of a qualified reclamation supervisor to ensure admixing during stripping and storage does not occur within the thin soil horizons. Any soil from the lower portion of the B horizon or any soil from the C will be windrowed in a separate stockpile beside the A horizon topsoil.
- Sods contain valuable topsoil and vegetation propagules (seeds and rhizomes). The sods will be handled carefully during stripping and replacing to attempt to maintain the soil structure.
- Soils will be windrowed in a berm and broadcast seeded to prevent soil losses due to erosion until the area is ready for reclamation. To prevent breakdown and depletion of beneficial soil micro-organisms due to lack of oxygen and other factors, the previous year's topsoil berm will be used in the following years reclamation (see diagrams below)
- A rapidly establishing cover crop will be used in the berm seed mix to mitigate wind erosion.



2.2 Reclamation and Topsoil Replacement

Reclamation strategy for the yearly topsoil replacement of each 100m x 100m block will be as follows;

- Topsoil from the previously excavated blocks will be replaced as per their topsoil and subsoil storage
- Topsoil will be replaced over the subsoil in a “rough and loose” tactic to aid in rapid grass establishment. The dips and rises create microsites that retain moisture and promote a variety of natural infill over the long-term.
- Any track packing or hard-pan areas will be deep ripped prior to harrowing to create a proper seed bed.

2.3 Seeding

Vegetation Species will be selected to match the surrounding reference plant community based on the availability of those species in the marketplace. As communities change, species selected for an individual site will be chosen to match the surrounding community.

Vegetation reestablishment that matches the surrounding reference community:

- Is self-sustaining and requires no long-term maintenance;
- Restores the trajectory of the ecological composition, structure, and function of the ecosystem over time, both of abiotic and biotic factors;
- Stabilizes soil with its root systems;
- Protects bare soil with its canopy from erosional factors such as wind and water;
- Restores litter cover.

Grass seed will be applied by broadcasting at a rate of 35 kg/ha with a 10 kg/ha rapidly establishing cover crop added to the blend. After broadcast application, soil will be harrowed again and rolled to ensure both good seed-to-soil contact and to prevent seeds from desiccating before they have an opportunity to germinate. Timing of application will depend on season selected for reclamation due to depletion of aggregates in 100m x 100m block (See Reclamation and Seeding Schedules).

Seed certifications will be reviewed by a qualified reclamation consultant before purchase. Species selected are based on the surrounding reference plant community and current marketplace ability. Substitutions may be required if availability changes.

2.4 Erosion and Sediment Control

Erosion is the process where wind, water, ice, or other natural factors gradually remove or break down soil and/or rock.

Areas that are recently disturbed are prone to rapid soil loss from water and wind exposure. Erosion and sediment control (ESC) techniques aim to proactively minimize the potential of sediment that may be lost off-site before vegetation reestablishes.

The topography of the area is generally flat and not as susceptible to water or ice erosion as areas with steeper slopes.

Erosion will be mitigated by seeding both the soil berms/windrows and final topsoil placement in the reclaimed areas immediately following topsoil placement activities with a cover crop in the seed blend for rapid establishment.

2.5 Invasive Plant Mitigation

To prevent the spread and establishment of noxious and prohibited noxious weeds, the site will be monitored throughout the year and treated with herbicide in a timely manner appropriate for any invasive species growth. Continual monitoring and herbicide application on both the freshly reclaimed areas as well as the previously reclaimed areas and berms will mitigate the growth of newly emergent species as well as long-term establishment and spread.

2.6 Reclamation & Seeding Schedules

2.6.1 Spring

This is the ideal planting window. Weather at this time of year is usually temperate and wet, and installed plants have an opportunity to establish on-site in a low stress environment with adequate access to moisture and an opportunity to capitalize on the typical June rains. Grass seed has an opportunity to germinate in these same conditions. Both native in-fill and seeded grass species can capitalize on the entire growing season, stabilize soils sooner and compete with the invasive plants already established on-site.

2.6.2 Fall

The fall season typically has weather suitable for planting, with more temperate temperatures and accessible moisture; however, on occasion the early part of September can be hot and dry.

Grass seed should be applied at the end of the fall season to ensure that seed stays dormant until the following growing season. Early application can lead to germination, but plants will be susceptible to frost damage and roots would likely not have an opportunity to grow deep enough into the soil to be properly insulated to survive the winter.

3. SUMMARY

Reclamation activities are intended to restore the ecological functions of the disturbances due to aggregate extraction on the Alberta Rocks Gravel Pit. By committing to and following the recommendations in this reclamation plan, the restoration of the individual 100m x 100m blocks of gravel pit surface disturbance will be given the best chance of successful leading to a successful restoration of the entire gravel pit over time.



Perimeter: 933.34 m
Area: 2.1 acres



Distance: 100.48 m
Distance: 100.68 m

Distance: 100.97 m

Distance: 200.05 m

Distance: 100.33 m

Distance: 100.93 m


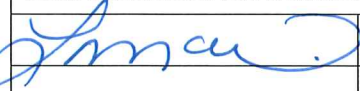

Perimeter: 891.5 m
Area: 12.17 acres

Distance: 245.71 m

Distance: 100.36 m

Recommendation to Council

G3b

TITLE: Road Closure Bylaw 1333-21 Within E ½ 25-9-1 W5 (Dejax)			
PREPARED BY: Laura McKinnon		DATE: May 4 2023	
DEPARTMENT: Planning and Development			
 Department Supervisor	2023/05/04 Date	ATTACHMENTS: 1. Bylaw No. 1332-21 2. Sketch for Proposed Road Closure Bylaw	
APPROVALS:			
_____	_____		2023/05/04
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council give second, and third and final reading to Road Closure Bylaw No. 1332-21 for purpose closing for lease purposes, that portion of undeveloped Road Plan No. 3299BZ within the E. ½ 25-9-1 W5.

BACKGROUND:

August 17 2021 Report - Jeff Dejax (the Applicant) initially made a request of the MD to close and purchase a portion of old and now undeveloped Road Plan No. 3299 BZ (the Road) that traverses through the E ½ 25-9-1 W5M (*Attachment No. 1*).

The road was registered in 1914 and is not a MD maintained or developed road. The road provides legal access to the Porcupine Hills Public Land Use Zone. The road does not show up on either the summer or winter PLUZ trails use maps issued by AEP. The road also provides legal access through the Porcupine Hills PLUZ to deeded lands within the MD of Willow Creek.

The applicants’ request was denied by Council at the February 9, 2021. The applicant asked once more that he be allowed to purchase the road as he did not want to obtain License of Occupation on the road. Council directed administration to reach out to AEP and the MD of Willow Creek for comment. Both parties did not wish the road to be permanently closed, with MD of Willow Creek suggesting that the road be closed by bylaw and leased to the applicant.

After some consideration the applicant submitted the required road closure fee and to have the MD close the road for lease purposes.

May 4, 2023 – The Road Closure Bylaw has now received signature from the Minister of Transportation. If the Bylaw receives the second and third readings, they will be required to enter into a lease agreement

Recommendation to Council

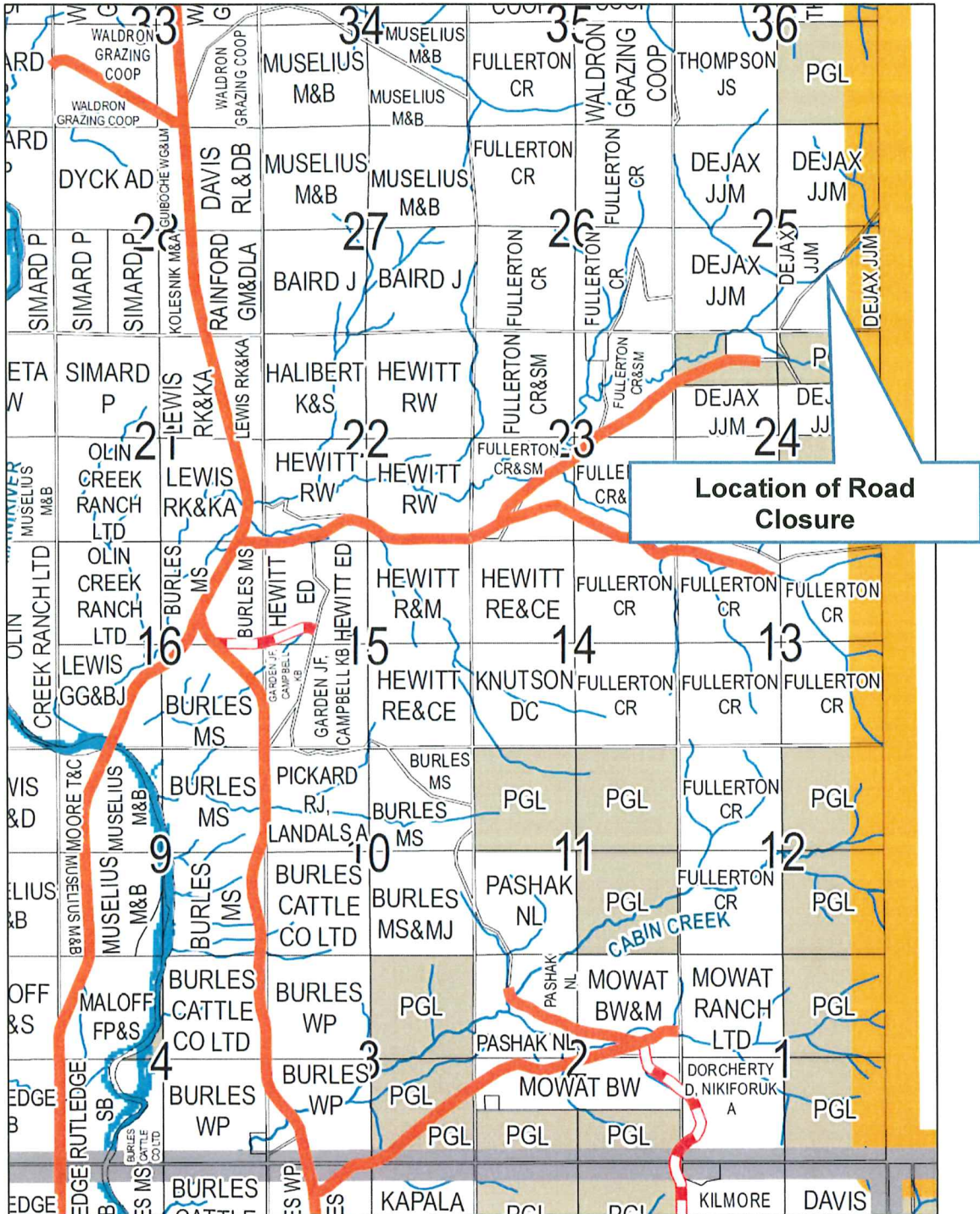
with the MD for the closed road. The road plan will remain in place but the road closure will restrict certain types of access on the road

FINANCIAL IMPLICATIONS:

None

Recommendation to Council

Map Showing Location



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Bylaw No. 1332-21

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING AND LEASING A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA 2000, CHAPTER M-26, AS AMENDED.

WHEREAS, application has been made to the Council to have the highway closed for the purpose of leasing, and;

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter leasing of same, and;

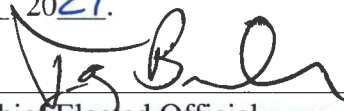
WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and;

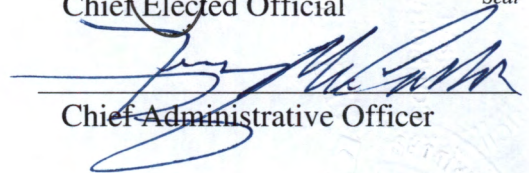
WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close the following described highway, subject to rights of access granted by other legislation:

ALL THOSE PORTIONS OF ROAD PLAN 3899BZ WITHIN THE E.1/2 SEC. 25-9-1 W5M CONTAINING 2.48 HECTARES (6.13 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this 24th day of AUGUST, 2021.



Chief Elected Official *Seal*


Chief Administrative Officer

Approved this 17th day of April, 2023



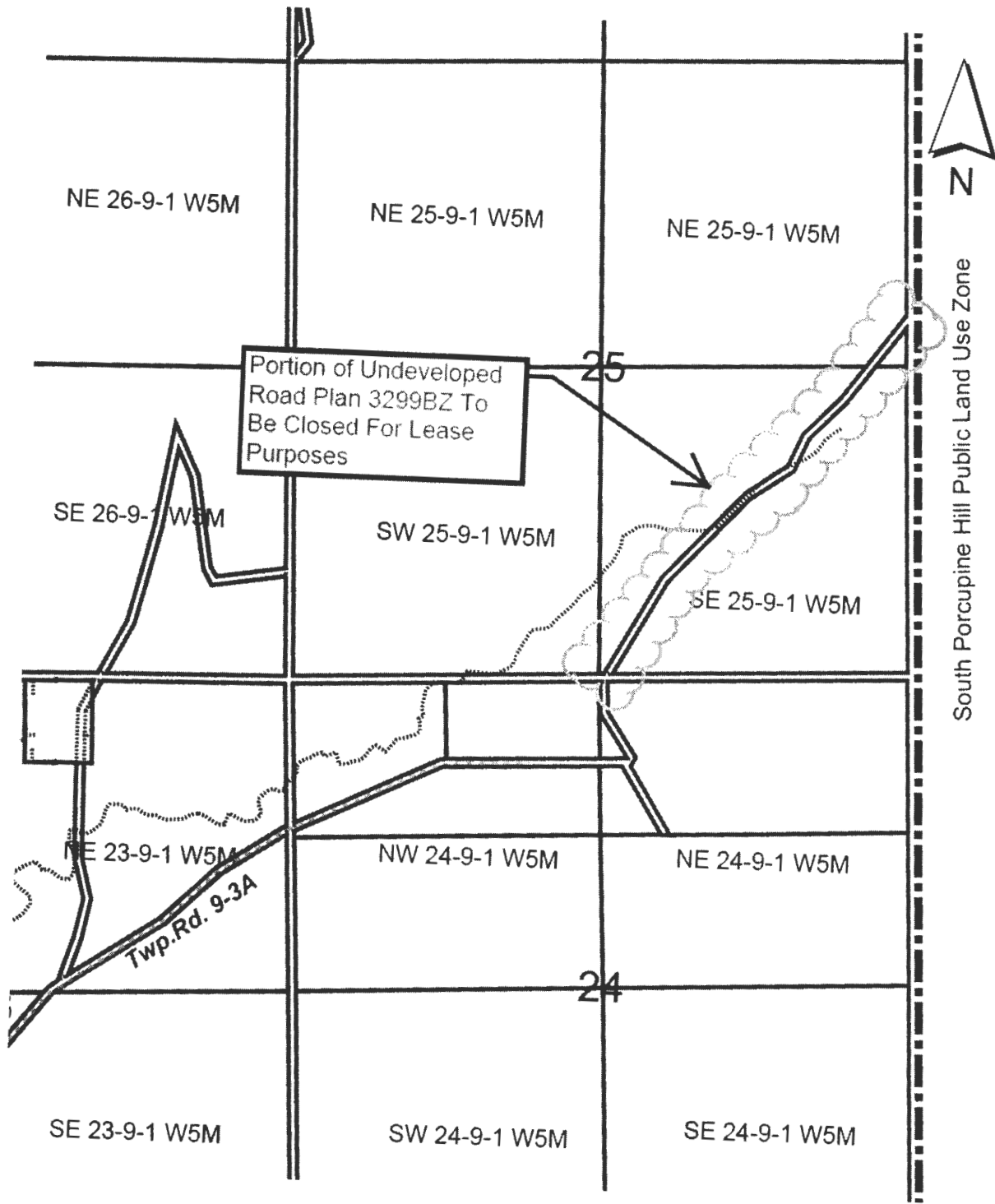
for Minister of Transportation
and Economic Corridors

Received second reading this _____ day of _____, 20____.

Received third reading and finally passed this _____ day of _____, 20____.

Chief Elected Official *Seal*

Chief Administrative Officer



AES, May, 2023

- May 1, Orientation of eight summer crew, airport facility orientation, safety binder synch (truck binders match main binder), sprayer training & SWP's
- May 2, MD Safety Binder Review, truck & facility SWP's, general crew preparation, truck kits, PW water & shop safety
- May 3, PW morning Safety meeting, Hearing test & hearing protection training, respirator fit test and use training, hazard assessment training
- May 4, SDS & label binders, vehicle and equipment assignments, JHS site inspection (airport facilities), Blueweed (**BW**) inspections, herbicide mixing training
- May 5, shop SWP's, Competency Sheet sign-offs (trucks & sprayers, lawn mowing), HAS shop/office crew review, lawn mower training, Working Alone protocols
- May 8, Safety & Introduction BBQ, industrial sites (gravel pits) orientation and sign off, SWP's & emergency response plans (binders), crews assigned to Divisions
- May 9, emergency response plans, Premix labelling, CFIA permit renewals (ongoing), Bistrainer, Summerview **SKW** inspections/spraying, Dame's Rocket (**DR**) inspections
- May 10, Volker Stevin meeting, JHS meeting (Jesson), 3 to UTV Training course (Russ Bruder)
- May 11, MRF equipment training & repairs, records training, Hoary Cress (**HC**) inspections, reporting
- May 12, dams (Therriault, Halton, Fish Lake) orientations, first aid kit inspections, Bistrainer courses, sprayer calibration & rate training,
- May 15, start ten hour days/four day week, reporting, **HC** inspection/spraying, admin/airport mowing and weeding, Lundbreck **HC**/gophers control, Forestry weed inspections
- May 16, Beaver Mines inspections, rental equipment, Wild Caraway (**WC**) inspections and control, crop report, Summerview orientation, Summerview Spotted Knapweed (**SKW**) inspections/spraying, mapping orientation
- May 17, authorized assistant course (3), starting Spotted Knapweed (**SKW**) control in all areas on MD, Wild Caraway (**WC**) inspections/spraying, fire extinguisher inspections completed
- May 18, Thursday Premix pickups, mapping, gravel pits, equipment training, rental equipment, billing, reporting, Dames Rocket (**DR**) site inspections
- May 19, first Friday off (ten hour days started on May 15th)
- May 22, STAT Holiday
- May 23, First Aid training (three, also May 24th), ASB package, visits and control, Lundbreck/Burmis corridor inspection & control (all weeds), asset management meeting
- May 24, First Aid, Oldman River (downstream of dam) all weeds inspections and control, Boulder Run pick & spray (**BW**, **SKW**)
- May 25, Premix pickups, mapping, airport mowing, Castle & Crowsnest watercourse inspections and control, weed ID training
- May 29, Oldman River inspection (Waldron to Thompsons for Common Mullein [**CM**] and other weeds), tech & data management, spreadsheet sync & trouble shooting
- May 30, Waterton Knapweed, biocontrol inspections (Dalmatian Toadflax [**DT**], Houndstongue [**HT**]), start with Pincher Creek Blueweed (**BW**) inspections
- May 31, biocontrol inspections (Leafy Spurge [**LS**]), **HC** control (flowering by now), provincial reporting

Sincerely,
Shane Poulsen, Agricultural Fieldman

CHIEF ADMINISTRATIVE OFFICER'S REPORT

G4a

April 20, 2023 to May 4, 2023

Discussion:

April 20	Pincher Creek Regional Emergency Advisory Committee Meeting
April 25	Photo Op, Fortis Grant for Airport Terminal Lighting Upgrade
April 25	Council Committee and Council Meetings
April 26	Administrative Professionals Day
April 26	Deputy Directors of Emergency Management Meeting
April 26	PW Manager Interviews (2)
April 27	Lundbreck Site Meeting, Lundbreck Gardeners
April 27	PW Manager Interviews (2)
April 28	WCB Day of Mourning Joint Health and Safety Committee Meeting
May 1	CUPE Contract Consultant Meeting
May 1	Landowner Site Visit Beaver Mines
May 1	Lundbreck Citizen Council Meeting
May 2	Asset Management Check In meeting
May 2	Energy Manager Meeting with Town
May 2	Municipal Planning Commission Meeting
May 3	Public Works Safety Meeting
May 3	CUPE Contract Consultant Meeting
May 4	CUPE Contract Consultant Meeting
May 4	Council Meeting Package Preparation

Upcoming

May 4	Strategic Planning Workshop
May 5	Strategic Planning Workshop
May 9	Council Committee and Council Meetings
May 10	CUPE Negotiations
May 11	CUPE Negotiations

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period April 20, 2023 – May 4, 2023.

Prepared by: CAO, Roland Milligan

Date: May 4, 2023

Respectfully presented to: Council

Date: May 9, 2023

Administrative Support Activity since last Council Meeting
– prepared by Jessica McClelland, EA

Letters from last Council:

Letter of Support – Regional Energy Management Program
Letter of Support – Pincher Creek Family Resource Society
Appointment of Deputy DEM

Advertising/Social:

Fire Advisory for MD and area
Avian Flu information
Working with Beavers Symposium
Town Survey on Housing
Trade Show
Hay Permits
2023 Provincial Election

Other Activities:

Invitations to Council:

- Lorne Thompson – checking his schedule
- Irrigation District – spoke with Ministers Assistant, meeting will be scheduled following RMA and will be virtual
- Travel Alberta – June 27, 2023
- Rescheduled Pinch-o-Crow Creekers and South Canadian Rockies for May 9, 2023




WCB Day of Mourning Ceremony
Trade Show Set Up/Take Down (** thank you to AES crew for assisting)

Upcoming Meetings of Importance:

Strategic Planning Session May 4 and 5, 2023
Regular Committee, Council – May 9, 2023
Regular Committee, Council – May 23, 2023
Public Hearing Bylaw 1347-23 – May 23, 2023

Recommendation to Council

G4b

TITLE: Lundbreck Gardeners Request to Pave Trail			
PREPARED BY: Roland Milligan		DATE: May 4, 2023	
DEPARTMENT:			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Location Map 2. MD Utilities 3. Saal Paving Proposal 	
APPROVALS:			
		Roland Milligan	
			
Prepared by	Date	CAO	Date

RECOMMENDATION:
That Council approve the Lundbreck Gardener’s request to pave a small walking trail from Breckenridge Avenue to Park Street within the Hamlet of Lundbreck, and further;
That the location and design of the path be approved by the Utilities and Infrastructure Manager prior to construction.

BACKGROUND:

The Lundbreck Gardeners approached the MD with a proposal to pave a small pathway within municipally owned road right-of-way adjacent to the entrance to Lundbreck (*Attachment No. 1*). The path would be approximately 5ft wide and 100ft long.

The group has raised the funds for the project and require Council’s approval to proceed. They have a quote from Saal Paving Ltd. for the work (*Attachment No. 3*).

The request was circulated to Utilities and Infrastructure Manager David Desabrais for comment.

There is a water service and a storm main through that area (Attachment No. 2). A OneCall would for sure be necessary.

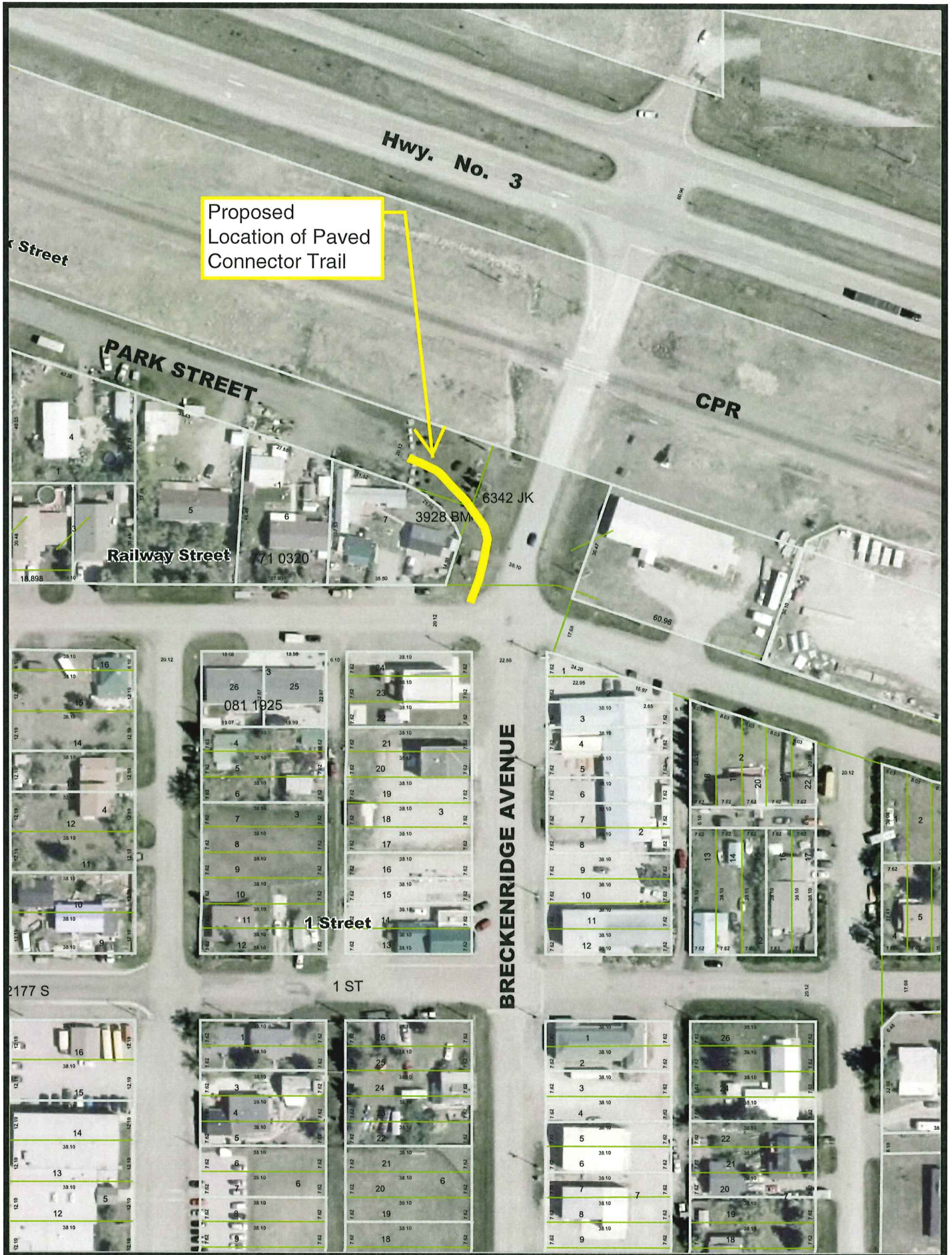
There is a storm water drain at the SE corner of the pathway which we wouldn’t want to block access too. Perhaps a small culvert under the path there?

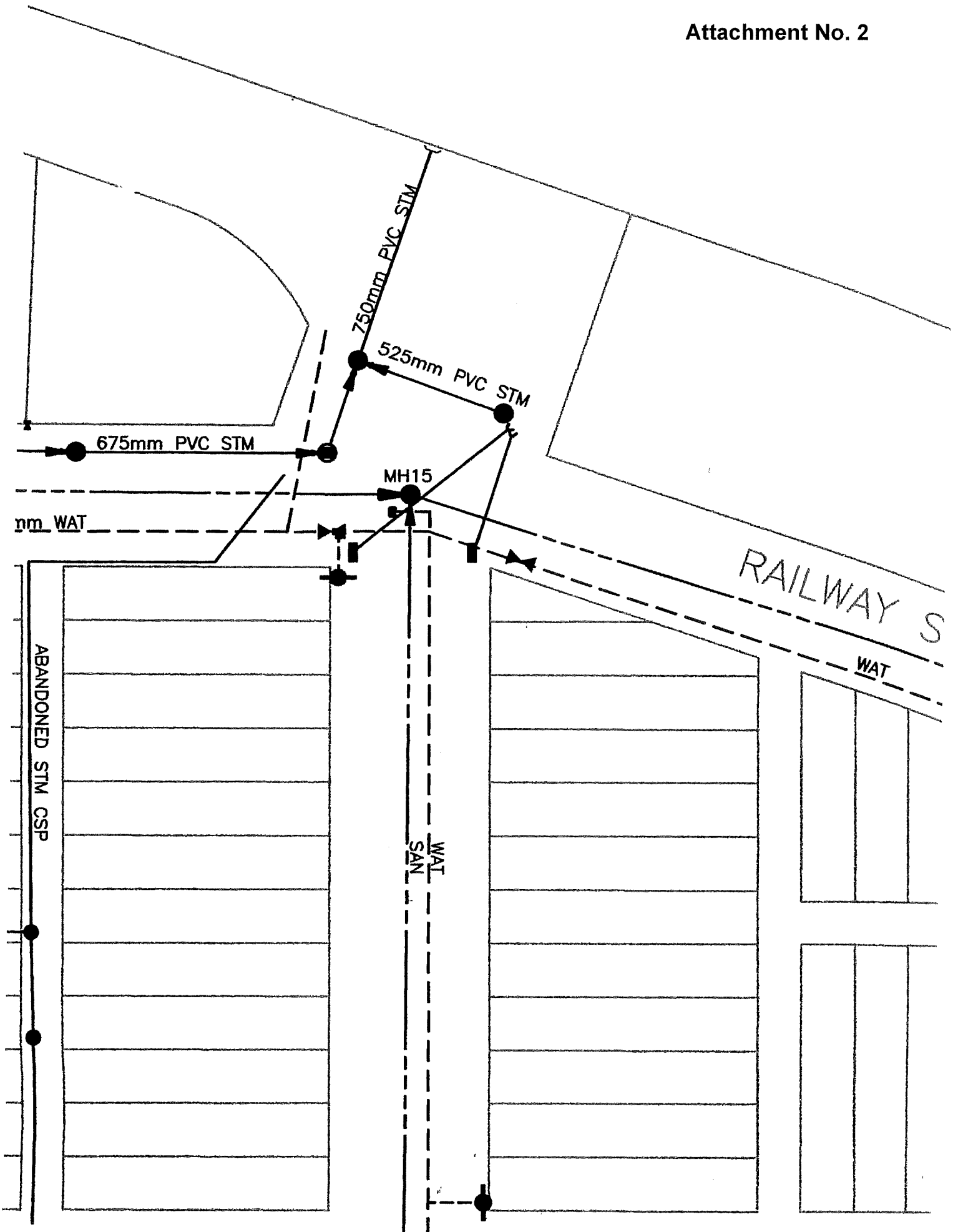
If there are building it up, storm water ponding back into that property would be my only concern (without drainage).

Other than that, I don’t see a major concern.

Recommendation to Council

<u>FINANCIAL IMPLICATIONS:</u>
There are no financial implications for this project.







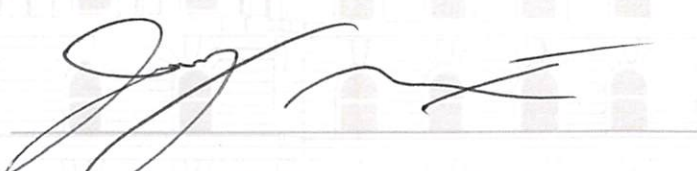
DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read 'Jeremy Nixon', is written over a horizontal line.

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

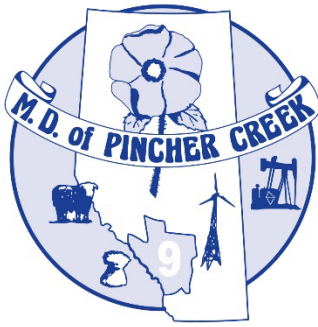
Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" being more prominent than the last name "Schulz".

Rebecca Schulz
Minister



11c
1037 Herron Ave.
PO Box 279
Pincher Creek, AB
T0K 1W0
p. 403.627.3130
f. 403.627.5070

info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

May 3, 2023

Community Facility Enhancement Program
Alberta Culture and Tourism
212, 17205 106A Avenue
Edmonton, Alberta T5S 1M7

RE: Cowley Lions Club CFEP Grant Application

Dear selection committee for the Community Facility Enhancement Program,

I write on behalf of the MD of Pincher Creek in support of the Cowley Lions Club application for the Community Facility Enhancement Program to assist the organization's efforts in upgrading the electrical system to bring it up to today's standards. The Municipality is the holder of the recreational lease, and the Cowley Lions Club leases the facility from the MD.

As a recognized and valuable organization that works to serve the community, the Cowley Lions Club provides volunteers for community functions, and operates the Castle River Rodeo and Campground. This facility is visited by upwards of 4000 guests to the area annually.

The MD of Pincher Creek recognizes the value in what the Cowley Lions Club does and respectfully submits its support for the grant application. We thank you for your consideration in this matter.

Sincerely,



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

l2a

AR111385

April 25, 2023

Reeve Rick Lemire
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

Thank you for applying to the Provincial Education Requisition Credit (PERC) program. The Government of Alberta is committed to supporting municipalities by providing a tax credit to offset uncollectable education taxes on delinquent oil and gas properties through this program.

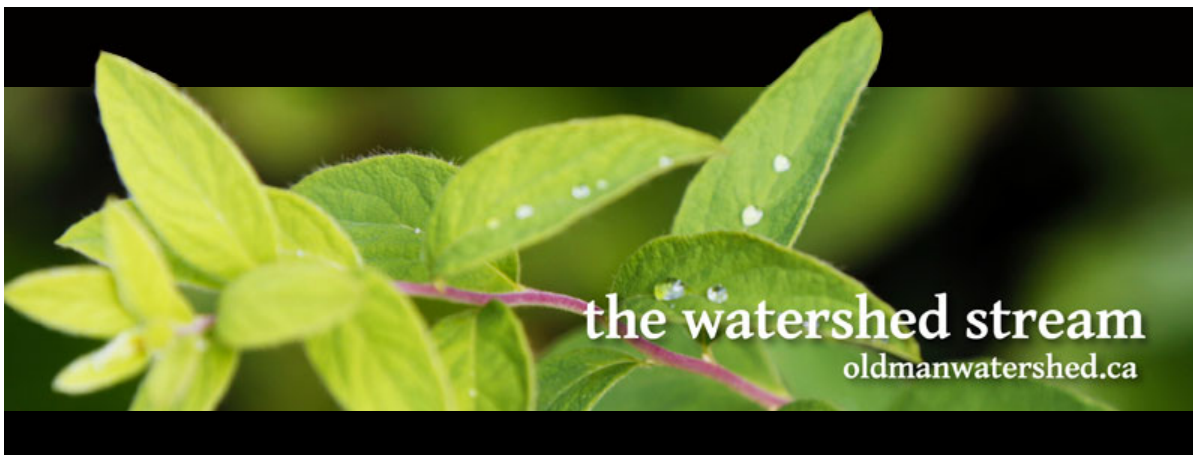
The Honourable Adriana LaGrange, Minister of Education, and I have considered your PERC application, and I am pleased to inform you that your application has been approved. A credit adjustment of \$2,428 will be applied to your June 2023 Alberta School Foundation Fund requisition invoice.

Our government will continue working in collaboration with stakeholders to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans. I appreciate your continued partnership with the province on this issue.

Sincerely,

Rebecca Schulz
Minister

cc: Honourable Adriana LaGrange, Minister of Education
Honourable Joseph Schow, MLA, Cardston-Siksika
Roger Reid, MLA, Livingstone-Macleod
Troy MacCulloch, Chief Administrative Officer, Municipal District of Pincher Creek



Annual General Meeting

We are excited to invite you to our Annual General Meeting (AGM) on **Thursday, June 29 from 1:00 PM to 5:00 PM** at the Enmax Centre Canadian Western Bank Lounge. Whether you join us in person or virtually, we are looking forward to seeing you there! The agenda and registration will be available soon — save the date and add it your calendar.

During the AGM, we will celebrate our achievements from the past year and outline our goals for the upcoming year. Your feedback and input are valuable to us, so we hope you will join us and participate in the event.

A horizontal banner with a blurred background of green foliage and yellow flowers. The text "Board of Directors" is centered in a large, bold, white sans-serif font.

Board of Directors

We are looking for passionate and dedicated individuals to join our Board of Directors for the next two years. If you or someone you know would be a great fit for one of these positions, we encourage you to nominate them or yourself before May 19, 2023. Don't miss your chance to make a difference and shape the future of our organization.

We are accepting nominations for the following positions:

- Agriculture (1 seat available)
- Industry (1 seat available)
- Wildlife conservation organization (1 seat available)
- Environmental nonprofit organization (1 seat available)
- Member at large (3 seats available)

Please see the [Board of Directors Job Description](#) for more information.

Fill out the [nomination form](#) before May 19, 2023 to run in the election.

A horizontal banner with a blurred background of green foliage and yellow flowers. The text "Opportunities" is centered in a large, bold, white sans-serif font.

Opportunities

As stewards of the Oldman Watershed, you're invited to two outdoor volunteer events to help restore the riparian areas of the Little Bow River and the Oldman River.

Join us for willow staking on May 4th and 5th near Turin and Coaldale, Alberta, respectively. We will be bioengineering (i.e. Willow Staking) river banks with native vegetation to increase land resilience and prevent erosion, while also providing

important habitat for wildlife.

The weather will be beautiful and both days are fantastic opportunities to get out on the land and make our watershed a better place!

SIGN UP HERE

Contact conlan@oldmanwatershed.ca or call 403-330-7936 with questions or for more information.



Catch up on our latest episodes of OWC: Eats! and Ten Questions with.... In each installment, we sit down and chat with a member of our local food-producing community and learn more about their work and how it relates to our watershed.





We would like to give a warm thank you to two of our donors:

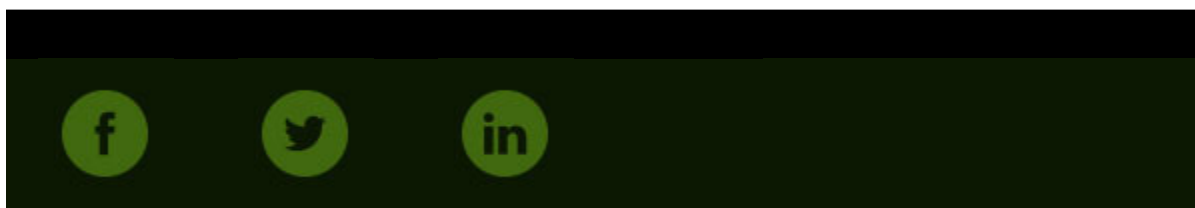
**Magrath Irrigation District
Town of Vauxhall**

Thank you for your support!

If you would like to learn more about supporting the OWC, [click here](#).

For more information about the OWC please visit www.oldmanwatershed.ca. To contact us, please email info@oldmanwatershed.ca.

Please do not reply to this email, news@oldmanwatershed.ca is not a monitored account.



[Remove my name from all future mass email communications:](#)

Address postal inquiries to:
Oldman Watershed Council
104 13 St N, Unit 276
Lethbridge, AB T1H 2R4